

**Scarborough 350<sup>th</sup> Anniversary Committee**  
**Steering Committee Meeting**  
**Tuesday, April 8, 2008**  
**7:00 PM, Scarborough Town Hall**

**1. Call to Order**

The meeting was called to order at 7:00pm. Present were Annalee Rosenblatt Alan Cardinal, Johnna Dionne, Dale Temm, Lisa Downing, Sue Snow, Brian Dell'Olio, Tody Justice, Karen Vachon and Pat Dunn.

**2. Secretary's Report**

The minutes of the March 11, 2008 meeting were accepted with a spelling correction.

**3. Treasurer's Report**

Alan Cardinal provided a written report for the month of March, 2008 and fiscal year to date (July 1, 2007 to June 30, 2008). A copy of the report will be attached to the minutes.

**4. Committee Reports**

a. Entertainment

Johnna reported that she is working on getting contracts with the entertainers signed. She reported that the cloggers will perform in the field after the parade and that there will be a martial arts demonstration. There is now a slot for a student band to perform and Johnna reported she is looking at some Scarborough High School bands. Johnna also reported she is still working on booking a headliner for Sunday.

b. Celebration Village

Lisa Downing reported that she and Pat Dunn would be meeting with prospective exhibitors and demonstrators for the Celebration Village. She reported that an application has been developed and that the committee would also be working on logistics and supplies for the participants. She reported that demonstrations of butter churning, rug hooking, decoy carving and clam shucking are expected. Expected

exhibitors include the Scarborough Fish and Game, Maine Audubon/ Friends of Scarborough Marsh, Scarborough Library, a stained glass artist, a soap maker and a letter press. She also reported that Community Services will be providing its red tent that will be used for demonstrations.

c. Parade

Dale Temm reported that over 30 people attended the parade workshop and there were representatives from non-profits, churches and businesses. She reported that Gavin Rutolo has offered the use of 6 convertibles for the parade. The committee is looking at a big balloon for the parade. The committee is trying to find those who were candidates for Queen of the 300<sup>th</sup> celebration. She also reported that Tim Horton's has offered to provide coffee and munchies for participants and volunteers during the line up for the parade.

d. All Class Reunion

Brian Dell'Olio reported the committee is sending out postcards about the event to alumni who don't have e-mails and that they are establishing memory boards for alumni who have passed away. The committee has also identified the oldest living alumnus as Eldred Harmon.

#### **4. Report of the Chair**

a. Non-Profit Meetings

Annalee Rosenblatt reported 2 meetings with non-profit groups have been held about their participation in the event. The groups have expressed concern about manning booths for 2 days, so some are discussing partnering with another group. Some applications have been submitted. They are working through the logistical issues. The non-profits have been told that if there are enough of them serving food, there will not be a need for commercial vendors.

b. Sponsors

Sponsorships are still being pursued. There is a meeting with Cabela's scheduled for April 15.

c. Program Guide

The cost of producing a program schedule is being reviewed. The results of the survey on the program guide were that most people wanted a simple guide and didn't

want to have to sell ads. Various options for partnering with newspapers are being reviewed.

d. Book Sales

There are approximately 220 books in inventory with other books at various retail outlets. The sale of the books is starting to pick up again.

e. Closing Ceremony

The Portland Symphony's brass group has agreed to play at the closing ceremony at no cost.

**Next Meeting**

The next meeting of the Committee will be held on May 13, 2008.

There being no further business, the meeting was adjourned.