

**GENEALOGY RESEARCH REQUEST FORM – BIRTH CERTIFICATES
TOWN OF SCARBOROUGH, MAINE**

Use one form per search request Search fee is \$3.00 per record search
Make check payable to "Town of Scarborough"

Full name of person on record: _____
Include maiden name for married females

Date of Birth(*if specific date unknown, list approximate timeframe*): _____

Place of Birth: _____
Birth must have occurred in Scarborough or mother must have been a resident of Scarborough at the time of the child's birth

Full name of father: _____

Full maiden name of mother: _____

Other pertinent information that might help with search (sibling's name, etc.): _____

Name of *person requesting search: _____

Address of person requesting search: _____

Email Address: _____

Signature: _____ Daytime phone number: _____

* Person requesting record must be a direct descendant and prove lineage or provide us with a copy of the State of Maine Genealogists I.D. Card.

Please allow about three to four weeks for processing the search request. Most requests can be processed within one week, depending upon the time of year.

**MUST INCLUDE A PHOTOCOPY OF A GOVERNMENT ISSUED PHOTO I.D.
(If not included your request will be returned to you unprocessed.)**

PLEASE MAIL REQUEST TO: Scarborough Town Clerk's Office
P.O. Box 360
Scarborough, ME 04070

****PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE****