

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – FEBRUARY 4, 2009
REGULAR MEETING – 7:30 P.M.

Item 1. Call to Order. Chairman Wood called the regular meeting of the Scarborough Town Council to order at 7:31 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Rolled was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

Ronald D. Ahlquist [Absent]	Shawn A. Babine
Carol S. Rancourt, Vice Chair	Judith L. Roy
Richard J. Sullivan, Jr.	Karen A. D’Andrea
Michael J. Wood, Chairman	

Item 4. Minutes: January 21, 2009. Motion by Councillor Rancourt, seconded by Councillor Babine, to move approval of the January 7, 2009, regular Town Council meeting, as written.

Vote: 6 yeas.

Item 5. Items to be signed: a. Treasurer’s Warrants. Treasurer’s warrants were signed during the meeting.

Order No. 09-16, 7:30 p.m. Public Hearing on the new request for a Food Handlers Permit from Matthew Thurston, d/b/a KFC/TB, located at 400 Gallery Blvd. Chairman Wood opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:32 p.m.

Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval on the new request for a Food Handlers Permit from Matthew Thurston, d/b/a KFC/TB, located at 400 Gallery Blvd.

Vote: 6 yeas.

Order No. 09-17, 7:30 p.m. Public Hearing on the renewal request for a liquor license from the Clambake, Inc., located at 352 Pine Point Road. Chairman Wood opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:33 p.m.

Motion by Councillor Roy, seconded by Councillor Babine, to move approval on the renewal request for a liquor license from the Clambake, Inc., located at 352 Pine Point Road.

Vote: 6 yeas.

Resolution 09-03. Resolution supporting the PACTS “High Priority Projects.” Motion by Councillor Roy, seconded by Councillor Babine, to move approval of Resolution 09-03, supporting the PACTS “High Priority Projects”, as follows:

**Resolution 09-03
In Support of the PACTS “High Priority Project”**

WHEREAS, the Policy Committee of the Portland Area Comprehensive Transportation System (PACTS) has been the primary regional transportation priority setting body for the Greater Portland region since 1975; and,

WHEREAS, in 2010 the United States Congress is scheduled to authorize the next multi-year federal transportation funding and policy legislation which is likely to include high priority projects throughout the country; and,

WHEREAS, a PACTS High Priority Projects Committee has worked closely with the Maine Department of Transportation (MaineDOT) for two years to develop a list of high priority projects for submission to our Congressional Delegation; and,

HEREAS, the PACTS High Priority Projects Committee solicited proposals from our region’s municipalities and transit systems, considered the PACTS regional transportation plan called *Destination Tomorrow* and other regionally significant transportation plans and studies, and sought input from the general public at several public forums and through a statistically significant regional telephone survey; and,

WHEREAS, the PACTS Policy Committee has directed PACTS staff to seek support from our region’s city and town councils and transit system boards for the three proposals listed below (and described further on the next page); and,

WHEREAS, the Town of Scarborough has reviewed the proposals listed below.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Scarborough wholeheartedly encourages the PACTS Policy Committee to submit the following proposals to our Congressional Delegation, and that we encourage the Delegation to work hard to secure federal High Priority Project funding for them in the next multi-year federal transportation authorization bill:

- The new Portland-South-Portland Veterans Bridge if MaineDOT needs additional financing (current cost estimate at \$56,000,000). We also encourage MaineDOT to design the new bridge to serve the area’s transit, pedestrian and bicycling needs of the next 100 years.
- Purchase 61 vehicles for our region’s transit systems: a passenger ferry, 29 buses (19 replacements and 10 additional ones) and 31 paratransit vans and buses (17 replacements and 14 additional ones) at a cost estimate of \$25,000,000.
- Make commuter service capital investments such as “bus rapid transit” or “commuter rail” in the corridor between Portland and Brunswick at \$90,000,000 (a rough MaineDOT estimate). MaineDOT is currently studying potential options for new services in this “Portland North” corridor.

Signed and sealed this the 4th day of February, 2009, on behalf of the Scarborough Town Council and the Town Manager of Scarborough, Maine. Signed by Michael J. Wood and attested by Yolande P. Justice, Town Clerk

The 2009 PACTS Region High Priority Project Candidates

Veterans Bridge Replacement

The MaineDOT has determined that the replacement of the Portland-South-Portland Veterans Bridge is a state priority. The MaineDOT has put this project on a fast track schedule which involves the start of a “design-build” process in late 2009 and a target construction completion in 2012.

The MaineDOT’s current cost estimate for this project is \$56,000,000. The MaineDOT will commit \$25,000,000 to the project in their 2009 statewide transportation capital improvement program. The PACTS Policy Committee will seek High Priority Project funding for this project in 2009, if the MaineDOT is unable to commit full financing for the project by other means.

We also encourage MaineDOT to design the new bridge to serve the area’s transit, pedestrian and bicycling needs of the next 100 years. The MaineDOT is currently working with Portland, South Portland, PACTS and the public on a fast track planning process in this regard.

Purchase 61 Public Transportation Vehicles

Purchase 61 vehicles for our region’s transit systems: a passenger ferry, 29 buses (19 replacements and 10 additional ones) and 31 paratransit vans and buses (17 replacements and 14 additional ones). The “additional” vehicles will enable our transit systems to provide more service in response to the need for our region and our nation to become more energy independent and to reduce global warming.

The vehicles will be operated by the Casco Bay Island Transit District, the Greater Portland Transit District (METRO), the York County Community Action Program, the Region Transportation Program, the Shuttlebus/Zoom and the South Portland Bus Service.

Make Commuter Service Improvements in the “Portland North” Corridor

Make commuter service capital investments such as “bus rapid transit” or “commuter rail” in the corridor between Portland and Brunswick at \$90,000,000 (a rough MaineDOT estimate). MaineDOT is currently studying potential options for new services in this “Portland North” corridor. Bus rapid transit is express service which runs on dedicated rights-of-way (such as abandoned rail lines). Commuter rail service is train service for commuters as opposed to long distance service like the Boston-Portland Downeaster service. (This new service would be in addition to the anticipated 2010 extension to Brunswick of the existing Downeaster service.)

Vote: 6 yeas.

OLD BUSINESS:

Order No. 09-18. Act on the names posted to the various committees/boards by the Appointments Committee at the last Town Council meeting. Motion by Councillor Roy, seconded by Councillor Babine, to move approval on the names posted to the various committees/boards by the Appointments Committee at the last Town Council meeting, as follows:

Board of Assessment Review:

Re-appoint Alan Peoples as a full voting member, with a term to expire in 2011
Move Kathy Fuente from Alternate to a full voting member, with a term to expire in 2009

Personnel Appeals Board:

Re-appoint Jennifer Beedy and Steve Dougherty as full voting members, with terms to expire in 2011
Re-appoint Daniel Dwyer as 2nd Alternate with a term to expire in 2011

Community Services and Recreation Advisory Board:

Re-appoint Richard Murphy, Jr. as a full voting member, with a term to expire in 2011
Move Mary Dyer from Alternate to full voting member with a term to expire in 2009
Appoint Iver Carlsen as 1st Alternate with a term to expire in 2011

Conservation Commission:

Re-appoint Robert Jordan and Patrick Kelly as full voting members, with terms to expire in 2011
Appoint Iver Carlsen as a full voting member, with a term to expire in 2011

Planning Board:

Re-appoint Alan Paul as a full voting member, with a term to expire in 2011
Move Jeffrey Thomas from 1st Alternate to full voting member, with a term to expire in 2010
Move Ronald Mazer from 2nd Alternate to 1st Alternate, with a term to expire in 2010
Appoint Susan Auglis as 2nd Alternate, with a term to expire in 2011

Parks and Conservation Land Board:

Re-appoint Richard Murphy, Jr. and Mark Polli, with terms to expire in 2011

Zoning Board of Appeals:

Re-appoint Alvin Temm as a full voting member, with a term to expire in 2011
Move Steve Dougherty from 1st Alternate to a full voting member with a term to expire in 2010
Appoint Leroy Crockett as 1st Alternate, with a term to expire in 2009

Shellfish Conservation Committee:

Re-appoint Robert Ferron as a full voting member, with a term to expire 2011

Cable Television Committee:

Re-appoint Darrell Huff as a full voting, with a term to expire in 2011
Move Martin Feeney from 1st Alternate to a full voting member, with a term to expire in 2011
Move Brenda Gagnon from 2 Alternate to a full voting member, with a term to expire in 2009

Seniors Program Advisory Board:

Re-appoint Millard "Bud" Hanson and Mark Maroon as full voting members, with terms to expire in 2011

Housing Alliance:

Re-appoint Mary Davis, Jayne Jochem and Melissa Murphy as full voting members, with terms to expire in 2011

Vote: 5 yeas. 1 nay [Councillor Sullivan].

NEW BUSINESS:

Order No. 09-19. First reading and refer to the Planning Board the proposed amendments to Chapter 405, the Zoning Ordinance, Section XVII. Residential District R-4A. Harvey Rosenfeld, President of SEDCO, gave a brief overview on this recommendation and on Order No. 09-20.

Motion by Councillor Rancourt, seconded by Councillor Babine, to move approval of the first reading and refer to the Planning Board the proposed amendments to Chapter 405, the Zoning Ordinance, Section XVII. Residential District R-4A and schedule a public hearing for the next regular meeting following the filing of the recommendations of the Planning Board. as follows:

**Proposed Amendment to the Zoning Ordinance
To Add a Size Limit to Medical and Professional Offices in the R4A District**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendment to the Zoning Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

Amend Sub-section B.5. Medical and Professional Offices of Section XVII. Residential District R-4A to read (additions are underlined):

Section XVII. RESIDENTIAL DISTRICT R-4A.

A. PURPOSE

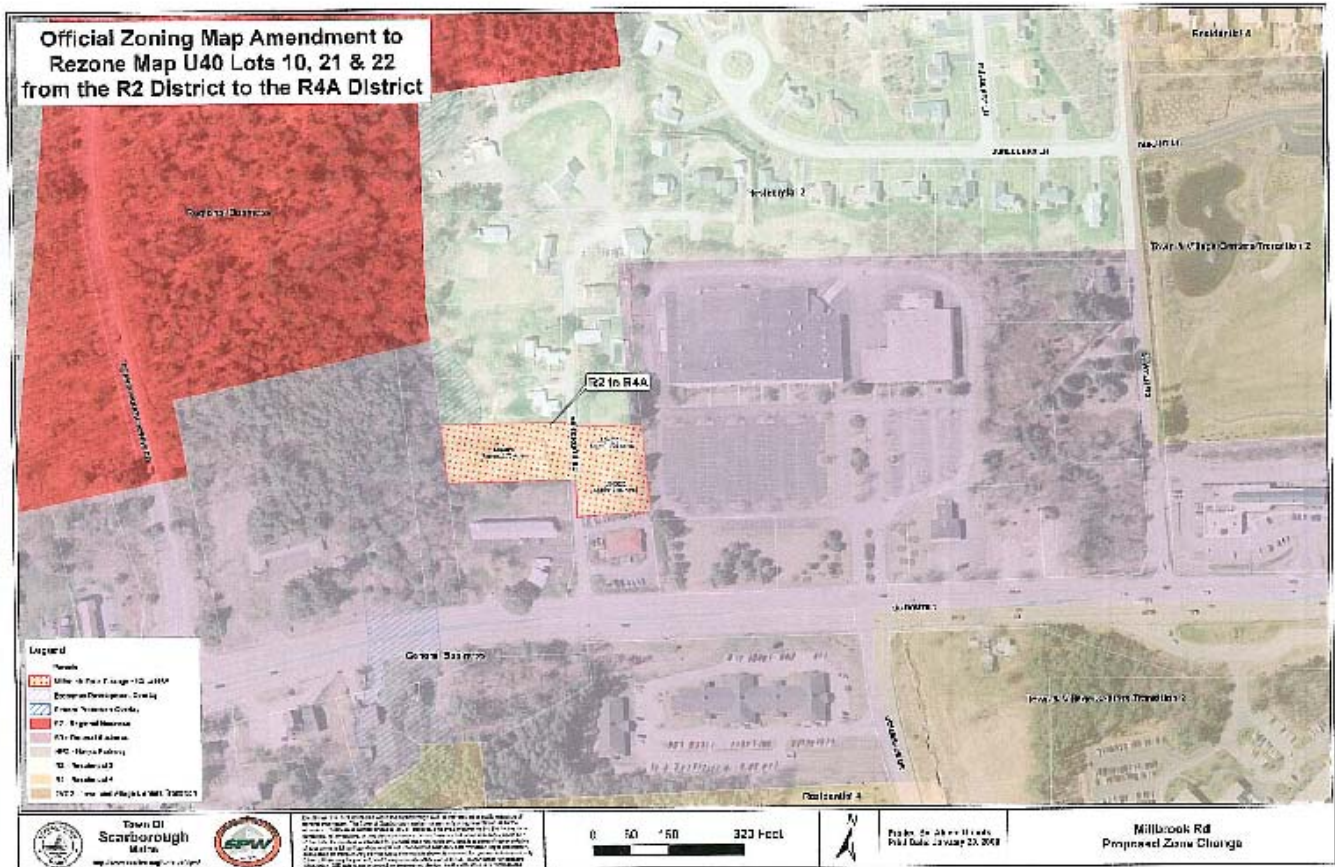
To provide residential areas within the Town of Scarborough of higher density in a manner which will promote a wholesome living environment. To this end, residential development shall not exceed 4 dwelling units per net residential acre. All developments in R-4A districts shall be serviced by public sewer and public water supply.

B. PERMITTED USES

1. Single family detached dwellings exclusive of individual mobile homes.
2. Recreational or community activity buildings, grounds for games or sports except those operated for profit.
3. Public and private educational facilities.
4. Place of Worship. (5/5/99)
5. Medical and professional offices with less than 2,500 square feet of floor area, total per lot.
6. Accessory uses.
7. Two family dwelling.
8. Multiplex (must be served by public sewer; minimum site size 5 acres) per Section VII.
9. Family Day Care Homes, subject to the standards and conditions of Section IV(I)(6), except that Board of Appeals review is not required. [06/01/94]
10. Golf Course. (12/21/94)
11. Municipal Buildings and Uses. (7/5/95)

Vote: 6 yeas.

Order No. 09-20. First reading and refer to the Planning Board the proposed amendments to the Town of Scarborough GIS Zoning Map to rezone 5, 7 and 8 Millbrook Road (Assessor's Map U40, Lots 10, 21 and 22) from Residential District R-2 to Residential District R4-A. Motion by Chairman Wood, seconded by Councillor Babine, to move approval of the first reading and refer to the Planning Board the proposed amendments to the Town of Scarborough GIS Zoning Map to rezone 5, 7 and 8 Millbrook Road (Assessor's Map U40, Lots 10, 21 and 22) from Residential District R-2 to Residential District R4-A and schedule a public hearing for the next regular meeting following the filing of the recommendations of the Planning Board, as follows:



Vote: 6 yeas.

Order No. 09-21. First reading and schedule a public hearing on the proposed amendments to Chapter 405B, the Site Plan Review Ordinance – Design Standards for Commercial Districts. Dan Bacon, Town Planner, gave a brief overview on these amendments.

Motion by Chairman Wood, seconded by Councillor Babine, to move approval of the first reading on the proposed amendments to Chapter 405B, the Site Plan Review Ordinance – Design Standards for Commercial Districts and schedule a public hearing for Wednesday, February 18, 2009, as follows:

Proposed Amendments to the Design Standards for Scarborough Commercial District

BE IT HEREBY ORDAINED, by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Chapter 405B, the Site Plan Review Ordinance – Design Standards for Scarborough’s Commercial Districts of the Town of Scarborough, Maine, be and hereby is amended by adding the underlined text and deleting the text shown in strikeover type, as shown below:

1. Amend the Street Corners Sub-Section of the Architecture Section, as follows:

STREET CORNERS

OBJECTIVES

Buildings located on corners are particularly important because they help define the character to two streets. These high-visibility locations shall be emphasized by quality architecture and site development.

DESIGN STANDARDS

Siting on Corner Lots. A building on the corner of two public streets shall be located ~~as~~ close to the intersection ~~as allowed by code and shall exhibit a strong relationship to both streets that it fronts. Where zoning allows, the Planning Board may permit a limited amount of parking and vehicular travelways between the building and the property lines along one or more of the streets, but the majority of the parking shall be located to the side or rear of the building. The amount of parking and vehicular travelways permitted between the building and the property lines along each street shall depend on both the zoning district and the context of the site. No parking, vehicular travelways, or service areas shall be located between the building and the property lines along both streets.~~

Corner Buildings. ~~In all commercial districts B~~ buildings on corners shall be a minimum of two ~~or three~~ stories or twenty feet (20') in height to add mass and visual prominence to the street. ~~All buildings on corner lots shall have a second story with a usable floor area equal to at least forty percent (40%) of the building footprint.~~

Corner Treatment Entrance. ~~The main entrance to the building shall be located on the corner and designed to be visible from both streets.~~ The architectural treatment of the street corner of the building shall emphasize its prominent positions. This can be accomplished by greater massing and height, unique detailing, lighting, ~~etc.~~ and other façade treatment to emphasize the front corner of the building. This corner treatment shall be designed to be visible from both streets. Where practical, an entrance to the building shall be located on the corner.

Focal Points. Corner locations offer opportunities to create dynamic focal points in the streetscape. These can take the form of distinctive architectural elements, signs, sculptures, lighting, or landscaping. Focal points shall be visually related to the building as a whole, providing an accent without overwhelming it.

2. Amend the Architecture Section to add specific standards for Office Buildings, as follows:

OFFICE BUILDINGS

OBJECTIVES

In the HP, RH and BOR Districts, large scale, multi-story office, research and hi-tech buildings (40,000 square feet or greater) are allowed and encouraged. These buildings shall be designed as attractive pieces of commercial architecture that help define the Town of Scarborough. Given the context and type of development in the HP, RH and BOR Districts, the Planning Board may apply alternative design standards to large scale office, research and hi-tech buildings which vary from a few specific sections of the Design Standards. These alternative standards are outlined below. Other than these alternatives, the remainder of the Design Standards for Scarborough’s Commercial Districts shall apply.

DESIGN STANDARDS

Permitted Materials. Metal panels and brushed aluminum are contemporary materials used in large scale office, research and hi-tech building construction. The Planning Board may allow non-reflective metal panels and brushed aluminum to be incorporated into the façade design of these structures. These materials shall be supplemented with the tradition, high quality building materials common to northern New England to maintain a regional vernacular and sense of identity throughout Scarborough.

Roof Treatment. Under the Flat Roofs Standard in the ROOFLINE Section (pp. 13), flat roofs are discouraged in most applications. In the HP, RH and BOR Districts, flat roofs are anticipated and acceptable on office, research and hi-tech buildings which are three or more stories in height. In these instances, changes in the roofline, pilasters, trim and other architectural detailing shall be used to vary and break up a flat roofline. Further, roof-mounted equipment must be screened from public view in accordance with the Roof-Mounted Equipment Standard on pp. 13.

3. Amend the Drive-Through Sub-Section of the Architecture Section, as follows:

DRIVE-THROUGHS

OBJECTIVES

Drive-Throughs shall be subordinate to the design of the main building to maintain the pedestrian orientation of the structure. Architectural design and circulation planning for buildings with drive-throughs require careful consideration to integrate them into the Scarborough environment. Drive-through operations and other automobile-oriented facilities shall be designed with façade and roofline elements that reduce their scale and add architectural interest.

DESIGN STANDARDS

Drive-Throughs. Where drive-through windows are allowed, they shall be incorporated into the design of the building through their scale, color, detailing, massing, and other architectural treatments. ~~Drive-through elements shall not face the street, unless there is no alternative for safety or security.~~

Location. Drive-throughs shall avoid facing public or private roadways and shall generally be located at the side or rear of the building. ~~and avoid facing public or private roadways.~~ Where drive-throughs are located at the rear, ~~consideration shall be taken to make~~ the site should be designed ~~as visible as possible~~ to ensure the safety of the employees and patrons.

Canopies. Drive-through canopies shall be visually compatible with the main structure. This can be accomplished through consistency in roof pitch, architectural canopies. Bands of bold color on the canopy and backlighting inside the canopy are prohibited.

Pedestrian Circulation. Access routes leading to or from drive-through facilities shall minimize conflicts with pedestrian circulation. Where walkways must cross driveways, motorists shall be made aware of pedestrians through signage, lighting, raised crosswalks, changes in paving, or other devices.

4. Amend the Rooflines Sub-Section of the Architecture Section to read as follows:

Rooflines shall be designed to provide diversity in the form of the building and add visual interest to the streetscape. When used properly, rooflines can reduce the mass of large buildings, emphasize entrances, and provide shelter and shade for the pedestrian.

DESIGN STANDARDS

Flat Roofs. Flat roofs, especially on single-story isolated buildings, are discouraged in most applications. Where flat rooflines are used, the design shall create no horizontal line greater than 100 feet without a break, using features found on traditional New England buildings. See pp. 15-16 *Large Scale Buildings* for additional design standards. Flat roofs on multi-story office buildings are appropriate when designed in conformance with the Office Building design standards.

Roof-Mounted Signs. Roof mounted signs are prohibited by the Sign Regulations in the Zoning Ordinance. ~~strongly discouraged. If they are used, they shall be designed as an integral part of the architecture. This can be accomplished through the use of architectural detailing, trim, and mounting details. Roof mounted signs shall not project above the building's roofline.~~

Vote: 6 yeas.

Order No. 09-22. First reading and schedule a public hearing on the proposed amendments to Chapter 1401, the Coastal Waters and Harbor Ordinance, Article IV. General Regulations.

Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval of the first reading on the proposed amendments to Chapter 1401, the Coastal Waters and Harbor Ordinance, Article IV. General Regulations and schedule a public hearing for Wednesday, February 18, 2009, as follows:

AMENDMENT TO THE COASTAL WATERS AND HARBORS ORDINANCE

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 1401 – the Coastal Waters and Harbors Ordinance, Article IV General Regulations, of the Town of Scarborough, Maine, is amended by adding a new Section 11, as follows:

Article IV. General Regulations

Section 11.

Any boat that is left on the shores or flats of the Town of Scarborough must have owner information attached to the inside of its stern. If the owner is a mooring holder, the boat must also have the mooring number attached as well.

Vote: 6 yeas.

Order No. 09-23. First reading and schedule a public hearing on the proposed amendments to Chapter 1002, the Shellfish Conservation Ordinance, Section 5(H) - Suspension. Motion by Chairman Wood, seconded by Councillor Roy, to move approval of the first reading on the proposed amendments to Chapter 1002, the Shellfish Conservation Ordinance, Section 5(H) - Suspension and schedule a public hearing for the next Town Council meeting scheduled for Wednesday, February 18, 200, as follows:

**AMENDMENT TO
THE SHELLFISH CONSERVATION ORDINANCE**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 1002 – the Shellfish Conservation Ordinance, Section 5(H) - Suspension, of the Town of Scarborough, Maine, is amended by adding a new paragraph 6, as follows:

Section 5(H) - Suspension:

6. No holder of a commercial license under this Ordinance shall dig or take shellfish during any time that holder's State of Maine Shellfish License is suspended. During any such period of suspension, the holder's license under this Ordinance is automatically suspended.

Vote: 6 yeas.

Order No. 09-24. Act to accept the following street, pursuant to Title 23, M.R.S.A. §3025 and the requirements of Section 4, of the Scarborough Street Acceptance Ordinance: Dirigo Drive Motion by Chairman Wood, seconded by Councillor Babine, to move approval to accept the following street, pursuant to Title 23, M.R.S.A. §3025 and the requirements of Section 4, of the Scarborough Street Acceptance Ordinance: Dirigo Drive

Vote: 6 yeas.

Order No. 09-25. Act to accept Bessey School Drive. Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval to accept the following street as a town way: Bessey School Drive, which is depicted as “proposed road” on the plan entitled “Final Subdivision Plan of Bessey Commons Senior Housing Subdivision” by Owen Haskell, Inc. recorded in the Cumberland County Registry of Deeds at Plan Book 206, Page 812 and the property described in a deed from the State of Maine to the Town of Scarborough dated January 3, 2007 and recorded in the Cumberland County Registry of Deeds at Book 24764, Page 224.

Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval to amend the main motion to authorize the Town Manager to sign any and all documents pertaining to amendments to the lease pertaining to Bessey School Drive.

Vote on amendment: 6 yeas.

Vote on main motion as amended: 6 yeas.

Order No. 09-26. Act on the request from the Comprehensive Plan Implementation Committee [CPIC] to increase the number of members from five to six; four [from three] of which shall be chosen from the Comprehensive Plan Update Committee. Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval on the request from the Comprehensive Plan Implementation Committee [CPIC] to increase the number of members from five to six; four [from three] of which shall be chosen from the Comprehensive Plan Update Committee, as follows:

Comprehensive Plan Implementation Committee Amendment

Resolved: To create Comprehensive Plan Implementation Committee (CPIC) to consist of ~~Five~~ six members appointed by the Council Chair, subject to approval of the Town Council, for a term ending June 30, 2011. ~~Three~~ four members shall be chosen from the Comprehensive Plan Update Committee and one member each appointed from the Planning Board and town Council.

Vote: 6 yeas.

Order No. 09-27. Act on the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 23rd to May 15th. Motion by Councillor Roy, seconded by Councillor Babine, to move approval on the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 23rd to May 15th, as recommended by the Public Works Director – complete list on file at Public Works.

Vote: 6 yeas.

Order No. 09-28. Act to accept the Council Goals. Motion by Councillor Roy, seconded by Councillor Babine, to move to accept the Council Goals as presented and to revisit them in six months.

2009 Scarborough Town Council Goals

- **Promote a town-wide network of bicycle lanes:** Promote inter-connectivity
- **Improve Accessibility to regional transportation:** Bus stops/shelters
- **Promote Open Government:** Engage the public with additional outreach – email newsletter and expanded use and access to Community Access TV
- **Conduct Payne Road Traffic Management Study**
- **Promote Green Policies/Technologies:** Conduct energy audits – consider municipal facilities and operations, purchasing and planning/land use regulations
- **Prepare a Realistic Budget:** Recognize current economic environment and needs of the community – strive for “flat-funding”, at least no increase in property tax rate; while maintaining fund balances/savings
- **Maximize Non-Property Tax Revenues:** Programs and services revenue neutral
- **Encourage “Green” business growth:** Alternative energy light industrial
- **Perform Board/Committee Training:** Orientation and clear expectations
- **Encourage Board and Committee Minutes and Reports**

**Goals are listed in no order of priority*

Vote: 6 yeas.

Item 6. Non-Action Items. None at this time.

Item 7. Committee Reports: Standing Committee Reports and Other Committee Reports.

- Councillor Roy noted that there were a number of positions still open on various Town committees/boards, please contact the Town Clerk’s office for further information.

- Councillor Babine stated that the Finance Committee meetings will be scheduled the week of April 10th and it is the hope of the Committee to complete budget deliberations in 2 meetings – one meeting will be a morning session and one will be an evening session.
- Councillor Rancourt noted that the next Ordinance Committee will be held Tuesday, February 10th at 4:30 p.m.

Item 8. Public Comments. None at this time.

Item 9. Town Manager Report. Thomas J. Hall, Town Manager, reported on the following:

- The Scarborough Economic Development Fund and the balance in the account.
- His response to the PUC regarding the power lines upgrade and also asking for an extension.
- Update on the Board of Assessment Review hearing that had been held on February 3rd.
- He and the Council Chair shall be attending a ribbon cutting ceremony for Famous Dave's on Monday, morning - February 9th.
- The celebration of life for Terri Hatt that had been held on Saturday, January 31st.

Item 10. Council Member Comments. Closing comments were made by Council members.

Item 11. Adjournment. Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 6 yeas.

Meeting adjourned at 8:56 p.m.

Respectfully submitted,
Yolande P. Justice, Town Clerk