

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – MAY 6, 2009
REGULAR MEETING – 7:00 P.M.

Item 1. Call to Order. Chairman Wood called the regular meeting of the Town Council to order at 7:01 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Rolled was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager, was also present.

Ronald D. Ahlquist	Shawn A. Babine
Carol S. Rancourt, Vice Chair	Judith L. Roy
Richard J. Sullivan, Jr.	Karen A. D’Andrea
Michael J. Wood, Chairman	

Item 4. Minutes: April 15, 2009 – Regular Meeting. Motion by Councillor Roy, seconded by Councillor Babine, to move approval of the minutes of the April 15, 2009, regular Town Council meeting.

Vote: 7 yeas.

April 23, 2009 – Special Meeting. Motion by Councillor Roy, seconded by Councillor Babine, to move approval of the minutes of the April 23, 2009, special Town Council meeting.

Vote: 7 yeas.

April 29, 2009 – Special Meeting. Motion by Councillor Roy, seconded by Councillor Babine, to move approval of the minutes of the April 29, 2009, special Town Council meeting.

Vote: 7 yeas.

Item 5. Items to be signed: a. Treasurer’s Warrants. Treasurer’s warrants were signed during the meeting.

Order No. 09-55. 7:00 p.m. Public Hearing on the proposed amendments to Chapter 405 – the Scarborough Zoning Ordinance, Section 9. Performance Standards - by adding a new subsection N. Wind Power. Thomas J. Hall, Town Manager and Dan Bacon, Town Planner gave a brief overview on the proposed new subsection on Wind Power. Chairman Wood opened the public hearing. The following individual spoke on this item: Harry White of 135 Running Hill Road; Scott Doherty of 12 Ferry Road; Jim Plagenhoef of 4 Cottage Lane; Deb Jackson of 4 Victory Lane and Rick Shinay, Attorney for William Roman of 18 Ferry Road

There being no further comments, the hearing was closed at 7:33 p.m.

Motion by Councillor Rancourt, seconded by Councillor Roy, to move approval to refer this item back to the Ordinance Committee meeting scheduled for Tuesday, May 26, 2009, and schedule the second reading on Order No. 09-55, Wednesday, June 3, 2009.

Vote: 7 yeas.

Order No. 09-56. 7:00 p.m. Public Hearing on the proposed amendments to Chapter 405 – the Scarborough Zoning Ordinance, Section 9. Performance Standards - by adding a new subsection O. Solar Power. Thomas J. Hall, Town Manager and Dan Bacon, Town Planner gave a brief overview on the proposed new subsection on Solar Power. Chairman Wood opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:46 p.m. The second reading on this item is scheduled for Wednesday, May 20, 2009.

Order No. 09-62. 7:00 p.m. Public Hearing on the following renewal request for a Liquor License from Michael & Jeanne Glaude, d/b/a Rock'n Roll Diner, located at 626 U.S. Route One; and Sulawan, Inc. d/b/a Chaba Thai Cuisine, located at 700 U.S. Route One. Chairman Wood opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:48 p.m.

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval on the following renewal request for a Liquor License from Michael & Jeanne Glaude, d/b/a Rock'n Roll Diner, located at 626 U.S. Route One and Sulawan, Inc. d/b/a Chaba Thai Cuisine, located at 700 U.S. Route One.

Vote: 7 yeas.

OLD BUSINESS:

Order No. 09-63. Act on the request for authorization to increase the Property Tax Levy Limit of \$13,211,025 established for the Town of Scarborough by State Law in the event that the Municipal Budget for FY 2010 that is approve will result in a tax commitment greater that the property tax levy limit. Thomas J. Hall, Town Manager, gave a brief overview on Order No. 09-63.

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval on the authorization to increase the Property Tax Levy Limit of \$13,211,025 established for the Town of Scarborough by State Law in the event that the Municipal Budget for FY 2010 that is approve will result in a tax commitment greater that the property tax levy limit, as follows:

AUTHORIZATION TO

EXCEED PROPERTY TAX LEVY LIMIT

BE IT HEREBY ORDERED, by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, to authorize the property tax levy to exceed the Property Tax Levy Limit, as follows:

WHEREAS, LD-1 [30-A M.R.S.A. Section 5721-A] requires municipalities to calculate the property tax levy that is necessary to provide for annual municipal operating expenses and allows for growth from year to year; and,

WHEREAS, the LD-1 [30-A M.R.S.A. section 5721-A] Property Growth Factor for FY 2010 is 4.92% and therefore the property tax levy limit is \$13,211,025; and,

WHEREAS, the Town Council anticipates that the property tax commitment required to fund the Municipal Operating Budget for FY 2010 is likely to be greater than the property tax levy limit as a result of additional personnel-related expenses related to new public safety personnel and a significant decrease in non-property tax revenue sources.

NOW, THEREFORE, BE IT ORDERED, that the Town Council intends and hereby authorizes the property tax levy to exceed the property tax levy limit of \$13,211,025 established for the Town of Scarborough, by State law, in the event that the municipal budget approved will result in a property tax levy that is greater that the property tax levy limit.

Vote: 7 yeas.

Order No. 09-60. Second reading on the proposed Municipal/School Budget for FY 2010. The following individuals spoke: Brian Dell’Olio of Pine Point Road and Chairman of the Board of Education; Bruce Bell of 13 West Beech Ridge Road; Tom DeYoung of 53 Old Blue Point Road; Dr. Jeanne Scheddel of 43 Clay Pits Road and Laurie Saltz of 22 Wynmoor Drive

Motion by Councillor Babine, seconded by Councillor Roy, to move approval of the second reading on the proposed Municipal/School Budget for FY 2010.

Motion by Councillor Babine, seconded by Councillor Roy, to move approval to amend the main motion to decrease the revenue estimate from Municipal Revenue Sharing by \$200,000 in recognition of anticipated reductions from the State, resulting in a new Total Revenue (estimated credits) of \$29,392,024 and a New Appropriation of \$42,338,204.

Vote on amendment: 7 yeas.

Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval to amend the main motion as amended, to decrease the Debt Service Interest Expense by \$72,000 as a result of favorable long-term interest rates, resulting in a new Total Gross Budget of \$71,658,228 and a Net Appropriation of \$42,266,204.

Vote on amendment: 7 yeas.

Motion by Councillor Rancourt, seconded by Councillor Roy, to move approval to amend the main motion as amended, to decrease the Public Works – All Divisions appropriation by \$7,600 as a result of a revised assessment From ecomaine, resulting in a new Department Total of \$6,539,503 – a Total Gross Budget of \$71,650,628 and a Net Appropriation of \$42,258,604.

Vote on amendment: 7 yeas.

Motion by Councillor D’Andrea, seconded by Councillor Rancourt, to move approval to amend the main motion as amended, to increase the Executive Revenues by \$59,162 for the purposes of using a total of \$180,000 from the Economic Development Fund to fund SEDCO Operations, resulting in a new Municipal Revenue total of \$9,324,532 – a new Total Revenue (estimated credits) of \$29,332,862 and a new Net Appropriations of \$42,317,766.

Vote on amendment: 4 yeas. 3 nays [Councillors Ahlquist, Babine and Sullivan]

Motion by Councillor Babine, seconded by Councillor Sullivan, to move approval to amend the main motion as amended, to increase the circuit breaker program by \$50,000 - bringing the total to \$160,000.

Vote on amendment: 3 yeas. 4 nays [Chairman Wood, Councillors D’Andrea, Roy and Rancourt].

Motion fails.

Motion by Councillor Babine, seconded by Chairman Wood, to move approval to amend the main motion as amended and increase Community Services revenue line by \$50,000.

Vote on amendment: 4 yeas. 3 nays [Councillors D’Andrea, Rancourt and Sullivan].

Motion by Councillor Ahlquist seconded by Councillor Sullivan, to increase the circuit breaker program by \$15,000 – bringing the total to \$125,000.

Vote on amendment: 7 yeas.

Motion by Councillor Rancourt, seconded by Councillor Roy, to move approval to amend the main motion as amended, to increase the Education Operating Budget by \$448,851 for a new Total Education Operating Budget of \$35,094,217 – resulting in a new Total Gross Budget of \$72,114,479 and a new Net Appropriation of \$42,731,617.

Vote on amendment: 5 yeas. 2 nays [Councillors Babine and Sullivan].

Main motion as amended:

Budget Order for Fiscal Year 2010

Be it ordered that the Scarborough Town Council moves approval of the second reading to adopt the Fiscal Year 2010 Budget, and approve the line item appropriations and expenditures for all offices, agencies and departments of the Town as follows, and approves other additional operating expenditures which may result from the receipt of Federal or State funds or other grants and subsidies not requiring local taxation:

MUNICIPAL OPERATING BUDGET FY2010	
TOTAL LEGISLATIVE	\$ 11 573
TOTAL EXECUTIVE ALL AREAS	\$ 1,812,696
TOTAL FINANCE ALL AREAS	\$ 1,203,386
TOTAL MUNICIPAL INFORMATION SYSTEMS	\$ 748,460
TOTAL PLANNING DEPARTMENT ALL DIVISIONS	\$ 852,511
TOTAL LIBRARY NET -TOWN APPROPRIATION	\$ 797,761
TOTAL SEDCO	\$ 239,162
TOTAL FIRE ALL DIVISIONS	\$ 3,308,416
TOTAL POLICE - ALL DIVISIONS	\$ 4,531,886
TOTAL PUBLIC WORKS ALL DIVISIONS	\$ 6,539,503
MUNICIPAL TOTALS	\$ 20,045,354

Be it further ordered the Scarborough Town Council hereby appropriates for the Education Operating Budget for school purposes the sum of **\$35,094,217** and the Town of Scarborough raises as the local share for Education Operating Budget the sum of **\$26,701,666** and,

Be It Further Ordered that the Town Council hereby authorizes the Chairperson of the Town Council to sign the Municipal Expenditure Warrant approving all expenditures paid at the regular meetings of the Town Council.

Be It Further Ordered that the Town of Scarborough hereby adopts the Schedule of License Permit and Application Fees as presented and attached hereto – Chapter 311 –Town of Scarborough, Schedule of License, Permit and Application Fees, for Budget Presentation FY 2010; and,

The Total Gross Budget to be **\$72,114,479**; this total less estimated credits of **\$(29,382,862)** result in a Net Appropriation of **\$42,138,204**, which shall be raised from taxation. The Scarborough Town Council further fixes **Thursday, October 15, 2009**, and **Monday, March 15, 2010**, as the dates upon each of which one-half of such tax is due and payable, and pursuant to 36 M.R.S.A. Section 505.4 with interest to accrue upon taxes due and unpaid after each such date at the rate of **9.00%** per annum.

Be It Further Ordered that in accordance with 36 M.R.S.A. Section 506, the Tax Collector/Treasurer is authorized to accept prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer that pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of **5.00%**.

Be It Further Ordered that the Town Council hereby authorizes the Finance Director-Tax Collector/Treasurer or Deputy Tax Collector/Treasurer to withhold monies payable by the Town of Scarborough to cover taxes due pursuant to M.R.S.A. Title 36, Section 905; to sign on behalf of the Town, the necessary deeds and liens and tax settlements; and to invest funds in accordance with M.R.S.A. Title 30-A, Section 5706; in accordance with 36 M.R.S.A. Section 906, the Tax Collector/Treasurer is authorized to apply any tax payment received as payment for any property tax against outstanding or delinquent taxes due on that property in chronological order beginning with the oldest unpaid tax bill; and, after the date of perfection of the tax the Tax Collector/Treasurer is authorized to discharge any obligation to collect unpaid property taxes in the amount of \$5.00 or less and remove same from the municipal books, pursuant to 36 M.R.S.A. Section 970-A.

**CHAPTER 311
TOWN OF SCARBOROUGH
SCHEDULE OF LICENSE, PERMIT AND APPLICATION FEES**

Chapter 402a – Electrical Permit Fees	Fee
Administrative Fee [for each application]	\$30.00
RESIDENTIAL	
Minimum Fee	\$20.00 \$30.00
New Single Family Dwelling Units, Condominiums or Apt. – 2 Floors, 1 or 2 Bathrooms (amended 05/05/04) Square footage of any structure	75.00 \$0.05
Each Additional Level Add	25.00
New Single Family Dwelling Units, Condominiums or Apt. – a Floor, 1 or 2 Bathrooms	40.00
Service inspection	\$30.00
Each Garage – Under, Attached, Unattached	\$20.00 \$30.00
RENOVATIONS	
Rewiring Complete Existing Home – Same as New	
Each Room (amended 05/05/04)	\$15.00
Meter and Panel Upgrade	\$20.00 \$30.00
All Residential Garages	20.00
Alarm/Low Voltage	\$30.00
Pools, In-Ground or Above	\$20.00 \$30.00
Storage or Utility Buildings	\$20.00 \$30.00
COMMERCIAL	
Minimum Fee	\$30.00
Under 5,000 Square Feet	30.00
Each 5,000 Square Feet or Fraction Thereof – per 5,000 Square Feet (amended 05/05/04) Square footage of any structure	\$25.00 \$0.05
All Signs – Each (amended 05/05/04)	\$25.00 \$30.00
Yard Lights – Up to 4 6 mended 05/05/04)	\$25.00 \$40.00
Each Additional over 4 6 Yard Lights	-\$5.00 \$10.00
Three Phase Power Add (amended 05/05/04)	25.00
Chapter 404a – Local Plumbing Permit Fees Internal Permit Fee	
Schedule	
1. The minimum permit fee is:	\$24.00 \$36.00
2. The fixture fee for all fixtures is per fixture and is: The fixture fees are no longer on a sliding scale.	\$6.00 ea. \$9.00 ea.

<u>EXTERNAL PERMIT FEE SCHEDULE COMPLETE SYSTEM</u>	
Non-engineered System	\$100.00 \$130.00
Primitive Disposal System (includes alternative toilet)	\$100.00 \$130.00
Engineered System	\$225.00 \$250.00
<u>SYSTEM COMPONENTS (INSTALLED SEPARATELY)</u>	
Treatment Tank	\$50.00 \$65.00
Holding Tank	\$100.00 \$130.00
Alternative Toilet	\$50.00 \$65.00
Disposal Area	\$75.00 \$100.00
Engineered Disposal Area	\$150.00 \$200.00
Separated Laundry Disposal Area	\$35.00 \$50.00
<u>OTHER</u>	
Seasonal Conversion Permit	\$50.00 \$65.00

<u>Chapter 405 – Zoning</u>	Fee
Requests for Zoning Amendments (Not from Planning Board or Town Council)	\$250.00
Contract Zoning – Non-Refundable Application Fee [11/20/02] (amended 05/05/04)	\$500.00
Sketch Plan Review Fee (amended 05/05/04)	\$175.00
Review Fee for Private Way Registration (amended 06/02/04)	\$100.00
One (1) Dwelling Unit Credit (<i>as per Section VIID(E)1, Development Transfer Provisions</i>) (July 18, 2007)	
Calendars Years 2007 & 2008	\$15,000
Calendar Years 2009 & 2010	\$17,500
Calendar Years 2011 & 2012	\$20,000
<u>CODE ENFORCEMENT -</u>	
Building Permit Fees [- a minimum of]	\$35.00
Residential / Commercial Unfinished, per square foot (amended 05/05/04) (amended 05/03/06)	\$0.20
Residential / Commercial Finished, per square foot (amended 05/05/04) (amended 05/03/06)	\$0.40
Minimum Application Fee - Will be applied toward the building permit when issued. Applies to new construction and renovations over 1,000 square feet.	\$110.00
First Offense Double the Permit Fee	
Each Offense Thereafter Triple the Permit Fee	
Demolition Permit Fees (amended 05/05/04)	\$25.00 \$35.00
Zoning Board Of Appeals - Per Appeal (amended 05/05/04)	250.00
Certificate of Occupancy Fee	\$35.00
Sign Permit Fees	
Permanent Signs – each (amended 05/05/04)	\$25.00 \$35.00
Temporary Signs – each (amended 05/05/04)	\$25.00 \$35.00
Plus Deposit Required (refundable deposit for removal of sign) (10/02/02)	\$300.00

Temporary Storage Containers - Per Application (10/01/97) (amended 05/05/04)	\$25.00
The fees for electrical permits, plumbing permits and building permits shall include one inspection of the work covered by each permit. Typically permits include the following inspections: A) Foundation; B) Bed bottom for leech fields; C) Leech bed; D) Electrical; E) Plumbing; F) Framing; and, G) Certificate of Occupancy. For each re-inspection thereafter, per-permit, a fee of \$50 shall be charged. If a re-inspection is required because the permit holder called for an inspection before the work was ready for inspection, such re-inspection shall not occur for at least two (2) weeks, unless the permit holder pays a surcharge of \$200 in addition to the \$50 re-inspection fee. (amended 10/06/04)	

Chapter 405A - Floodplain Management	Fee
Non-Refundable Permit Application Fee	\$50.00

Chapter 405B - Site Plan Review	Fee
Under 1,000 Square Feet	\$50.00
1,000 to 2,000 Square Feet	\$150.00
>2,000 to 5,000 Square Feet	\$250.00
>5,000 to 10,000 Square Feet	\$500.00
>10,000 Square feet and over, plus \$25.00 per 1,000 above 10,000 square feet	\$500.00

Chapter 405C - Subdivision Review	Fee
Charge Per Lot (amended 05/05/04)	\$175.00

Chapter 407 - Septic Tank Sludge Disposal Fees	Fee
Field Spread - per gal. (amended 05/05/04)	\$0.04
Holding Tank - per gal. (amended 05/05/04)	\$0.08
Disposal Of Treatment Plant Sludge S.S.D. Only - per gal. (amended 05/05/04)	\$0.08
Disposal Of Industrial Sludge & Wastes - per gal. (amended 05/05/04)	\$0.08
Grey Water 2,000 Gallons, Maximum Load - per load (amended 05/05/04)	\$4.00

Chapter 408 - Extractive Industry, Waste Control, Landfill, And Land Reclamation	Fee
Plan Review Fee - Minimum fee (amended 05/05/04)	\$175.00
Additional Fee Per Acre In Excess Of 10 Acres - Per additional acre over 10 acres (amended 05/05/04)	\$15.00

Chapter 410 - Road Impact Fee Ordinance And Designating Approved Projects

The following fees and charges are established for development and the following projects are designated as eligible for funding from the Highway Impact Fee Trust Fund:

Fees	Peak Hour Trips		Cost of Trip
A. District 1	N	X	\$149.43
B. District 2	N	X	\$292.42
C. District 3	N	X	\$499.05
D. District 4	N	X	\$96.35
E. District 5	N	X	\$1,024.52

Where N = Estimated number of peak hour trips. Total trips generated during the p.m. peak hour for a development can typically be determined by trip rates presented in the 1987 Institute of Transportation Engineers (ITE) "Trip Generation" handbook, or estimated by field measurements

collected at similar type developments. If, however, the ITE handbook does not have applicable rates, then the rates should be based on sufficient field data collected at a similar site. There are several types of development (i.e., fast food, shopping plazas, convenience stores, etc.) that simply redirect existing pass-by trips already on the existing roadway system; these trips should not be included in the assessment system. Only “new” trips to the system roadways should be assessed a development fee.

The total Impact Fee for a project shall be the sum of the fees for each district affected.

Projects eligible for funding from the Road Impact Fee Trust Funds are those projects depicted on the 100 scale aerial photographs titled “Long Range Transportation Improvement Program” (April 1989), prepared by Vanasse Hangen Brustling, Inc. as part of the 1988 Maine Mall/Jetport Area Traffic Study conducted for the Portland Area Comprehensive Transportation Study (PACTS) and the Maine Department of Transportation.

<u>Chapter 413 – Growth Ordinance</u>	Fee
Application Fee (amended 11/03/04)	\$1,500.00

<u>Chapter 500 - Trailer & Trailer Camp</u>	Fee
Application Fee, minimum	\$27.50
Each unit in excess of 10 (amended 05/21/2008)	\$3.75
Maximum Fee (amended 05/21/2008)	\$200.00

<u>Chapter 501 – Tenting & Camping Ordinance</u>	Fee
Annual Fee For Tenting/Camping Season License, per lot (amended 05/05/04; 05/21/2008)	\$2.25

<u>Chapter 601 – Traffic Ordinance</u>	Fee
Section 26 – Penalties General (05/03-2006)	
Fine for any violation of this ordinance is:	\$100.00
If paid within 30-days of issuance of the ticket the fine is reduced to:	\$50.00
Section 27 – Illegally Parked Vehicles (05/03-2006)	
Fine for illegally parked vehicle, except handicapped parking violation is:	\$100.00
If paid within 30-days of issuance of the ticket parking fine is reduced to:	\$50.00
Fine for parked vehicle violating handicapped parking is:	\$150.00
If paid within 30-days of issuance of the ticket parking fine is reduced to:	\$75.00
Section 30 – Towing Rate Schedule -	
Service Call - Gas, Jumpstarts, lockouts, tire change, etc. Range	\$25 to \$40
Vehicle Storage, per day, INCLUDING non-business days	\$25 per day
Call out fee, to come to shop during non-business hours	\$25.00
Vehicle Tow	
Day	\$65.00
Night	\$75.00
Snow Tow – Range	
Day	\$75.00
Night	\$85.00
Vehicle Tow w/dollies – Range	\$65 to \$85
Motorcycle Town – Same as vehicle due to special equipment	
Pull out – Range	\$40 to \$85
Recovery – Same as tow, depending on time of day.	

After first hour \$70 per additional hour plus any special equipment, i.e., bulldozer, etc.
Definition of Hours – Daytime Hours = 0700 to 1800 hours; Night Time Hours = 1800 to 0700 hours

<u>Chapter 602A – Mass Gathering</u>	Fee
Application Fee, each event (amended 05/05/04; 05/21/2008)	\$175.00

<u>Chapter 607 - Alarm Systems</u>	Fee
False Alarm Fee - per occurrence after third false alarm within one year (amended 05/05/04)	\$250.00

<u>Chapter 608 – Fireworks Ordinance</u>	Fee
Non-Refundable Local Fireworks Display Permit Application Fee (amended 06/15/05)	\$50.00

<u>Chapter 612 – Rules & Regulations for Use of Parks & Recreation Facilities</u>	Fee
Application Fee	\$100.00
Application Fee for Non-Profit or Service Groups	\$50.00

<u>Chapter 702 - Street Opening, Fees</u>	Fee
Excavator License Fee Annual	\$100.00
Excavation Permit Fee - Each Excavation (amended 05/05/04)	\$50.00
Renewal Of Excavation Permit (amended 05/05/04)	\$50.00

<u>Town Of Scarborough - Street Opening Fee Schedule</u>	
<u>Street Opening Charges</u>	Fee*
1. Newly constructed or reconstructed Streets (amended 05/05/04)	\$55.00 per sq. yd.
2. Residential streets (amended 05/05/04)	\$55.00 per sq. yd.
3. Arterial or commercial streets (amended 05/05/04)	\$80.00 per sq. yd.
4. Streets with a concrete base (amended 05/05/04)	\$80.00 per sq. yd.
<u>Sidewalk and Driveway Opening Charges</u>	
1. Portland cement concrete sidewalk (amended 05/05/04)	\$55.00 per sq. yd.
2. Portland cement concrete driveway (amended 05/05/04)	\$65.00 per sq. yd.
3. Bituminous concrete sidewalk (amended 05/05/04)	\$35.00 per sq. yd.
4. Bituminous concrete driveway (amended 05/05/04)	\$45.00 per sq. yd.
<u>Curbing</u>	
1. Replacement and installation of lost or damaged granite curbing	\$35 linear ft.
2. Bituminous concrete curbing	\$10 linear ft.
<u>Other Charges</u>	
1. Removing and replacing regulatory signs	\$50 each
2. Removing and replacing street name and stop signs	\$50 each
3. Reinstalling street and right of way granite monuments	\$800 each
4. Long-term maintenance reserve for bituminous street openings	\$25 per sq. yd.

<u>Chapter 901 – Refuse collection Fee</u>	Fee
1. Commercial Hauler	\$500.00 each
2. Residential Hauler	\$500.00 each

Applications for license renewal received after March 1st shall pay a late fee in the amount of \$100.00 in addition to the regular application fee. (05/03/2006)

Chapter 1002 - Shellfish Ordinance, Fees	Fee
Resident Commercial	\$200.00
Non-resident Non-reciprocating Commercial	\$400.00
Resident Student Commercial	\$100.00
Non-resident Student Commercial	\$200.00
Over - 60 Years Resident Commercial (Bushel)	\$100.00
Resident Recreational - (Over 65 Free)	\$25.00
All Day Licenses – Resident and Non-resident (amended 04/06/05)	\$10.00

Chapter 1003 – Hawkers & Peddlers	Fee
License Fee for Hawkers & Peddlers License (05/21/2008)	\$50.00

Chapter 1004 - Taxicab Licenses	Fee
Annual License - Each Taxicab (amended 05/05/04)	\$125.00 \$150.00
Annual License - Each Operator (amended 05/05/04)	\$25.00 \$50.00

Chapter 1005 - Innkeepers Licenses (06/21/2006)	Fee
Application Fee	\$50.00
Per Room Fee	\$3.00 per room
Maximum Fee Not to Exceed	\$350.00

Chapter 1006 - Ferry Beach/Hurd Park Fees Season Passes	Fee
Resident And/Or Taxpayer Season Beach Pass - (either Ferry Beach or Hurd Park) (amended 05/05/04)	\$20.00
Resident And/Or Taxpayer Combination Season Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	\$30.00
Resident - Additional Vehicle Registered to the Same Address	\$5.00
Non-Resident Combination Season Beach Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	\$60.00
Resident Commercial Fisherman Season Beach Pass - (Ferry Beach <u>only</u> , <i>must</i> show State Commercial Fisherman License)	FREE
Resident Senior Citizen Combination Season Pass - (includes both Ferry Beach and Hurd Park)	FREE

DAILY PARKING RATES (WITHOUT PASS)	
Daily Parking: Ferry Beach And Hurd Park (amended 05/05/04)	\$10.00
End of Day Parking Fee (e.g. Passenger Vehicles, Motor Bikes) – 3 PM to 5 PM (amended 05/03/05)	\$5.00
Larger Vehicle Daily Parking Fee - (R.V.'s, Campers and Buses) (amended 05/05/04)	\$35.00

BOAT LAUNCHING FEE	
Launching from any town facility, includes Ferry Beach Boat Launch and Co-op Boat Launch (Note – Ferry Beach – parking is not included)	
Resident – Daily Boat Launching Fee (amended 05/05/04)	\$10.00
Resident – Seasonal Boat Launching Fee	\$25.00
Non-Resident – Daily Boat Launching Fee (amended 05/05/04)	\$20.00
Non-Resident – Seasonal Boat Launching Fee	\$50.00

<u>Chapter 1007 - C.A.T.V. (Cable T.V.) Operators Fees</u>	Fee
Franchise Filing Fee	\$500.00
<u>Chapter 1008 - Special Amusement Operator License Fees</u>	Fee
Annual License Fee	\$110.00
<u>Chapter 1009 – Coin Operated Game License Fees</u>	Fee
Annual License Fee - Per Machine (B-2 Zone)	\$110.00
Annual Video Arcade License Campgrounds (R-F Zone) Maximum of 25 machines (amended 05/03/06)	\$1,500.00
<u>Chapter 1010 - Massage Establishment Annual License Fees</u>	Fee
Massage Establishment	\$55.00
Combined Massage Establishment/Massage Therapist	\$35.00
Massage Therapist	\$30.00
<u>Chapter 1011 - Para-Massage Establishment Annual License Fees</u>	Fee
Para-Massage Establishment License	\$55.00
Para-Massager License	\$30.00
Combined Para-Massager Est./Para-Massager License	\$35.00
<u>Chapter 1012 - Adult Business - Viewing Booth Annual License Fees</u>	Fee
Annual License For Each Viewing Booth	\$110.00
<u>Chapter 1013 - Ice Cream Trucks (06/18/97)</u>	Fee
Application Fee	\$110.00
Each Additional Truck	\$30.00
<u>Chapter 1201 - Cemetery Fees</u>	Fee
Sale Of Lots - Scarborough Memorial Cemetery Per Grave (amended 05/05/04)	\$400.00
Grave Opening Charges	
Weekdays (Regular Burial)	\$440.00
Weekends (Regular Burial) (amended 05/05/04)	\$500.00
Cremations/Other (Weekdays)	\$110.00
Cremations/Other (Weekends) (amended 05/05/04)	\$150.00
<u>Chapter 1400 - Annual Mooring Fees</u>	Fee
Resident And/Or Taxpayer (amended 05/05/04)	\$50.00
Non-Resident (amended 05/05/04)	\$100.00
<u>Assessing Office Charges</u>	Fee
<u>Printouts</u>	
Name/Location/Map & Lot	\$25.00
Name/Address/Location/Map & Lot	\$50.00
Name/Location/Map & Lot/Assessment	\$75.00
Name/Address/Location/Map/Lot/Assess	\$75.00

Name/Address/Location/Map/Lot/Assess/Ref.	\$100.00
Valuation Report – Printout per page	\$2.00
Mailing Labels – Each	\$0.05
Copy of Property Card	\$2.00
Large Map	\$5.00
Reduced Map	\$2.50
Reduced Set of Maps	\$200.00

Fire Department Fees	Fee
<u>Fire Department Construction Permit & Plans Review Fees</u>	
A Fire Department construction permit is required for any new construction, or remodeling of existing commercial space, or erection of any temporary structures for commercial purposes. The permit allows us to review important information concerning life safety issues, the buildings alarm & suppression systems, utility connections, heating system information, water supply, hazardous materials, fire lanes, and a variety of other items prior to the start of construction. (amended 11/05/03)	
Minimum Fee	\$25.00
Construction permit fees for all commercial buildings shall be	\$0.10 per sq. ft.
Commercial structures include any building that is non-residential, or any residential complex that has three or more living units.	
Construction permit fees cover the following services:	
Initial conference and fact finding discussion	
Concept plans review for compliance with local ordinances	
Site Plan review	
Construction plans review	
Follow-up meetings with contractors, architects, and building owners	
Structural building inspections as necessary during construction	
One (1) comprehensive alarm system and fire suppression system test to be scheduled after coordination of reporting information with the Fire Department, and after all components have been installed to the applicable codes and pre-tested through to the monitoring company.	
One (1) final Certificate of Occupancy inspection to be scheduled when all Federal State and Local codes have been met and the building is ready for occupancy.	
<u>Additional Fire Dept. Construction Permits & Plans Review Fees</u>	
Re-inspection of alarm & fire suppression system testing required due to improper pre-testing, installation, or lack of coordination with the Fire Department concerning appropriate reporting requirements. (amended 05/05/04)	\$100.00 per first occurrence and \$200.00 for second and any subsequent occurrence
Re-inspection fee for Certificate of Occupancy (amended 05/05/04)	\$100.00 per first occurrence and \$200.00 for second and any subsequent occurrence
Commercial Fire Alarm Plan Review & Permit Fee	\$100.00
Commercial Sprinkler System Plan Review & Permit Fee	\$100.00
Blasting Permit Fee	\$50.00

<u>Fire Department Fees</u>	Fee
Aerial / Ladder Truck	\$150.00
Pumper Truck	\$125.00
Squad Truck	\$125.00
Command Van	\$100.00
Rescue Unit	\$100.00
Tank Truck 4 x 4	\$75.00
Utility Truck	\$50.00
Police Cruiser	\$50.00
Personnel Labor	\$30.00
<u>Fire Department Rescue Charges –</u>	Fee
Rescue Fees	
BLS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	The charges for BLS, ALS and ALS2 will be the maximum rates established and approved by the Federal Medicare (CMS)
ALS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	
ALS 2 Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	
Mileage (amended 05/05/04; 05/21/2008; 08/20/2008)	Mileage will be the maximum rates established and approved by the Federal Medicare (CMS).
No Transport (amended 05/05/04)	\$75.00 \$100.00
Paramedic Intercept Fee (05/21/2008)	\$300.00
Rescue Run Reports –	
First Page of Report (amended 05/05/04)	\$10.00
Each Additional Page Thereafter (amended 05/05/04)	\$0.35
<u>Food Handlers Registration Fee (adopted 05/03/06) [Amended 05/21/08]</u>	
Food handlers Permit	\$100.00
<u>Garage/Yard Sale (03/07/2007)</u>	Fee
Garage/Yard Sale Permit	\$5.00 per sale
<u>Horse Beach Permit (per rider) (adopted 10/02/02)</u>	Fee
Residents	\$5.00
Non-residents All Permits	\$10.00
<u>Interest Penalties (05/02/2007)</u>	Penalty
Interest on fees, charges or payments owed to the Town which are more than 30- days past due	1.5% per month

Miscellaneous Fees (adopted 05/03/05) (amended 02/15/06)	Fee
Marriage Ceremonies Performed	\$50.00
Miscellaneous Administrative Fees – Town Clerk’s Office	\$10.00 \$15.00
Genealogy / Research – \$3.00 per name, whether or not a record is found, this includes a photocopy. For an attested copy, the fee is as set by the State of Maine Office of Vital Records.	
Dog License Late Fee – Upon receipt of the rabies certificate(s) from the State of Maine, the Town Clerk’s Office will notify owner(s) they need to register their dog(s) within 10-days. If a resident fails to license their dog(s) within 10-days of notification from the Town Clerk’s Office a late fee will be charged for each dog. (05/21/2008)	\$15.00 per dog

Notary Fee (Amended 3/6/96; 05/05/04; 05/21/2008)	Fee
Notary Fee – Any Documents more than 3-pages (05/21/2008)	\$10.00 \$15.00

Photocopies	Fee
Single Sheets - Their Original	
8 ½ x 11 Regular, each copy	\$0.25
8 ½ x 14 Legal, each copy	\$1.00
11 x 17 Ledger, each copy	\$1.50
Photocopies (amended 3/6/96)	Fee
Single Sheets - Our Document	
8 ½ x 11 or 14 or 17, first page	\$2.00
Each Additional Page	\$0.50
Maps, each copy	\$5.00

Police Department Charges	Fee
Special Police Charge, Per Hour (amended 05/05/04; 05/02/07; 05/21/2008)	\$41.17
Notice of minimum charge if event is canceled without proper notice	
Police Reports	
First Page (amended 05/05/04)	\$12.00
Each Additional Page (amended 05/05/04)	\$1.50
Fingerprinting	
For Civilians’ Personal Use (not criminal), each set	\$3.00
Copy Of Video Tape	
Blank Tape Provided (amended 05/05/04)	\$12.00
No Tape Provided (amended 05/05/04)	\$15.00

Public Works Department Charges	Fee
Fee for Building Coordination Form (05/05/04)	\$25.00

Voter Registration Lists (amended 09/06/2006)	Fee
Fees are as set by the Secretary of State’s Office pursuant to Title 21-A, Section 2, §4, <i>Fees</i> , and as amended from time to time.	

Item 10. Council Member Comments.

- Councillor Ahlquist wished the Ordinance Committee luck on dealing the small wind energy systems and would look forward to the recommendations they bring forward.
- Councillor Sullivan noted that even though he voted against the recommendation on the School Budget he was not anti-education and his overall vote on the budget showed his support for his fellow Council members. He thanked both the Town and School employees for maintain their current pay.
- Councillor Rancourt thanked the Finance Committee and staff [on both sides of the municipal picture] for their work on the budget. She sent condolences to the family of Rita Huff.
- Councillor Roy thanked everyone for their work on the budget; she thanked the Chair for an open budget process and thanked the Town Manager for always being available to answer her questions. She was very interested in implementing the charge for the Energy Committee and went on to mention that the construction completed along Maple Avenue and the Public Works Department is reviewing the area and making a punch list for the construction company who will then have crew going through and clean up areas.
- Councillor Babine commented on the budget process and thanked the Council Chair for his guidance. He also felt that each Council member brings their own unique personality to the Council. He further commented on a personal comment that he had stated in the press.
- Councillor D'Andrea thanked everyone for their work on the budget and went on to mention the Small Business Forum that is scheduled for 7:30 p.m. Monday, May 18th.
- Chairman Wood also thanked everyone for their work on the budget. He sent condolences to the family of Becky Philbrick. Mrs. Philbrick taught here in the Scarborough School System, she will be greatly missed.

Item 11. Adjournment. Motion by Councillor Ahlquist, seconded by Councillor Rancourt, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 yeas.

Meeting adjourned at 9:52 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk