

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – JANUARY 18, 2012
REGULAR MEETING – 7:00 P.M.

Item 1. Call to Order. Chairman Ahlquist called the regular meeting of the Scarborough Town Council to order at 7:00 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

Judith L. Roy, Vice-Chair	James E. Benedict
Jessica L. Holbrook	Carol S. Rancourt
Richard J. Sullivan, Jr.	Karen A. D'Andrea
Ronald D. Ahlquist, Council Chair	

Item 4. General Public Comments. None at this time.

Item 5. Minutes: December 21, 2011 – Regular Meeting. Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval of the minutes from the December 21, 2011, regular Town Council meeting.

Vote: 7 Yeas.

Item 6. Adjustment to the Agenda. None at this time.

Item 7. Items to be signed: a. Treasurer's Warrants. Treasurer's warrants were signed during the meeting.

Order No. 12-01, 7:00 p.m. Public Hearing and action on the following new requests:

- a. **Massage Establishment License from Leslie Dutton d/b/a Magick Bridges, located at 605 US Route One; and,**
- b. **Massage Therapy License from Brian Chadbourne located at Magick Bridges, located at 605 US Route One.**

Chairman Ahlquist opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:02 p.m.

Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval on the new requests:

- a. Massage Establishment License from Leslie Dutton d/b/a Magick Bridges, located at 605 US Route One; and,
- b. Massage Therapy License from Brian Chadbourne located at Magick Bridges, located at 605 US Route One.

Vote: 7 Yeas.

Order No. 12-02, 7:00 p.m. Public Hearing and action on the new request for a Pawnbrokers License from Cory Poulin d/b/a Golden Tech Trading post, located at 582B US Route One. Chairman Ahlquist opened the public hearing. The following individual spoke on this item: Tom Bennett of 18 Chamberlain Road and owner of an existing Pawn Shop stated that he did not have any

issues regarding this request; however, he had an issue with the location of this business being so close to a school. As there were no further comments either for or against, the hearing was closed at 7:04 p.m.

Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval on the new request for a Pawnbrokers License from Cory Poulin d/b/a Golden Tech Trading post, located at 582B US Route One.

In response to a question from the Town Council, Mr. Poulin [applicant] stated that the location of HIS business is located in the building where Paws Applause had been located, right next to the new Subway Restaurant and almost across from the Dunstan School Restaurant. Not near a district school.

Vote: 7 Yeas.

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 12-03. First reading and refer to the Planning Board, the proposed amendments to Chapter 405 – the Zoning Ordinance, Section IX. PERFORMANCE STANDARDS - J. Accessory Units. Dan Bacon, Town Planner, gave a brief overview on the proposed amendments and responded to questions from the Town Council.

Motion by Councilor Holbrook, seconded by Councilor Rancourt, to move approval of the first reading and refer to the Planning Board, the proposed amendments to Chapter 405 – the Zoning Ordinance, Section IX. PERFORMANCE STANDARDS - J. Accessory Units and schedule a public hearing for the next regular meeting following the filing of the recommendations of the Planning Board, as follows:

**Proposed Amendments to the Zoning Ordinance
to Amend the Accessory Unit Performance Standards, Definitions
and Zoning Districts in which they are allowed:**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Zoning Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

1. Amend subsection J. PERFORMANCE STANDARDS – ACCESSORY UNITS of Section X. PERFORMANCE STANDARDS to read (additions are underlined; deletions are struck through):

J. PERFORMANCE STANDARDS – ACCESSORY UNITS [11/05/03]

The following standards are intended to allow the addition and use of one accessory unit to a single family dwelling in a manner that will preserve the single family residential character of the property and neighborhood. In the R-M-F, R-F, R-2, R-3, VR-2, VR-4, R-4, and R-4A districts, the Board of Appeals may issue a permit for the construction of an accessory unit. In addition to meeting the standards for special exceptions in Section IV.I.4 of this Ordinance, a The Code Enforcement Officer may issue a permit for the construction of an accessory unit only if the~~the~~Accessory u~~Unit~~Unit must~~must~~adheres~~s~~ to the following standards:

- A. The owner(s) of the lot on which the principal structure is located must reside in the principal structure or the accessory unit, either of which residence may be seasonal. ~~An accessory unit may be located on a lot which the owner occupies as a seasonal residence; however, the non-owner occupied living area (accessory unit or principal unit) can be occupied only in a season during which the owner is also in residence. For this purpose, “season” means any three consecutive calendar months during which the owner is in residence for a minimum of 28 days.~~
- B. The number of occupants of the accessory unit is limited to two.
- C. The floor area of an accessory unit shall not exceed the following percentage of floor area of the single family dwelling to which the unit is accessory or the following maximum amounts, whichever are applicable: ~~contain up to a maximum of 750 square feet of living space.~~

<u>If the floor area of the single family dwelling is:</u>	<u>The floor area of the accessory unit shall not exceed:</u>
<u>Under 2,000 sq. ft.</u>	<u>40% or 750 sq. ft., whichever is greater</u>
<u>2,000 sq. ft. or more, but less than 3,000 sq. ft.</u>	<u>35% or 750 sq. ft., whichever is greater</u>
<u>3,000 sq. ft. or more, but less than 5,000 sq. ft.</u>	<u>30% or 1,050 sq. ft., whichever is greater</u>
<u>Over 5,000 sq. ft.</u>	<u>20% or 1,500 sq. ft., whichever is greater</u>

- ~~C.D. Accessory units are permitted on nonconforming lots, but the structures in which they are located (attached or detached), shall meet the lot coverage requirements for the district in which they are located.~~
- ~~D.E. Accessory units located in the Shoreland Zone must be connected to the public water and sewer system. A lot must have a minimum of 15,000 square feet, if sewerred, to be eligible for the addition of an accessory unit to an existing dwelling. The applicant shall have the burden to establish the lot area, which burden may include a survey signed and sealed by a Professional Land Surveyor, at the discretion of the Code Enforcement Officer.~~
- E.F. In order for an accessory unit to be added to an unsewered lot, the lot must comply with the requirements of the state minimum lot size law, 12 M.R.S.A. §§ 4807 – 4807-G for multiple unit housing. The applicant shall have the burden to establish the lot area, which burden may include a survey signed and sealed by a Professional Land Surveyor, at the discretion of the Code Enforcement Officer. The septic system on the property in question shall be functioning properly at the time of application for special-exception accessory unit approval. In addition, the applicant must submit a new HHE-200 form as documentation that the existing system can support the addition of an accessory unit and must provide certification from a licensed soils evaluator

that another area of suitable soil exists on the property to be used for septic repair in the event of failure of the original system. The HHE-200 form, after review and approval by the Code Enforcement Officer, shall be recorded at the Cumberland County Registry of Deeds.

- ~~F.G.~~ A minimum of 1 off-street parking spaces shall be provided for ~~the~~ an accessory unit in accordance with Section XI. Off-Street Parking Regulations of this Ordinance.
- ~~G.H.~~ Proper ingress and egress shall be provided to the accessory unit.
- ~~H.I.~~ Only one accessory unit per principal structure shall be permitted on a lot.
- ~~I.J.~~ The accessory unit and the principal structure must be serviced by common utility meters, unless the utility company providing the service refuses to do so. Should a utility company be unwilling to service the accessory unit with a common meter, the applicant must provide the Board of Appeals Code Enforcement Officer with a letter signed by the utility company so stating, with specific reasons for the refusal.
- ~~J.K.~~ Accessory units shall retain and respect the existing streetscape, and character of the neighborhood, and preserve the single-family appearance, architectural style, and character of the original dwelling and property. Outside stairways (either open or closed) that service accessory units on upper stories are permitted, provided that they are integrated into and consistent with the architecture of the building. Outside stairways serving upper stories shall not be located on the side of the building that faces the street, except in the case of a building on a corner lot that fronts two or more streets, a stairway may be allowed on one of the sides of the building that faces a street if no reasonable alternative exists. No open or enclosed outside stairways shall be permitted except for access to the first floor of the building.
- ~~K.L.~~ All municipal and state buildings codes in effect at the time of application must be followed.
- ~~L.M.~~ An applicant for a special-exception permit for an accessory unit may also apply to the Zoning Board of Appeals for a limited reduction of yard size under Section V.B.5 of this Ordinance where such reduction is reasonably necessary to allow construction of the accessory unit.
- ~~M.~~ An application to the Board of Appeals for a Special Exception for an accessory unit shall be accompanied by the Registration of Accessory Unit Form attached as Appendix D to this Ordinance, filled in by the owner(s) of the principal structure. Upon approval of the application by the Board of Appeals, the applicant shall record the Registration of Accessory Unit Form in the Cumberland County Registry of Deeds no later than 90 days after the date of approval. If the applicant does not record the Registration of Accessory Unit Form within 90 days, the approval shall lapse and can be revived only by submission and approval of a new special exception application. If the property containing the accessory unit is transferred to another ownership or if the owners to whom the special exception permit was issued for the accessory unit cease to occupy the property, the use of the accessory unit must cease. In the event of change of ownership, the new owner(s) may continue or resume use of the accessory unit by submitting a new Registration of Accessory Unit Form to

~~the Code Enforcement Officer and recording the new Registration of Accessory Unit Form in the Cumberland County Registry of Deeds. A Registration of Accessory Unit Form is valid for five years from the date of recording. At the end of that five years, the registration shall lapse and the approval of the accessory unit shall expire unless:~~

~~i. a new Registration of Accessory Unit Form showing no changes from the previously recorded form is presented to and approved by the Code Enforcement Officer and recorded in the Cumberland County Registry of Deeds within 90 days after the Code Enforcement Officer's approval; or~~

~~ii. if any of the information on the form has changed, a new special exception approval is obtained from the Board of Appeals and a new Registration of Accessory Unit Form is recorded in the Cumberland County Registry of Deeds within 90 days of the Board of Appeals approval.~~

N. Should the owner(s) of the principal structure be found in non-compliance with the standards contained in this section, the non-compliance shall be considered a violation of this Ordinance, and the structure shall revert to a single family dwelling or the previous use.

O. In order for an accessory unit to be located in a detached accessory structure, the following requirements must be met: [09/05/07]

i. The ~~entire~~ detached accessory structure must be located no further than ~~75~~ 100 feet from the nearest point of the principal structure; and

~~ii. At least 50 % of the floor area of the detached accessory structure must be devoted to uses other than living space which are accessory to the principal structure, such as storage or parking, and must be available for use by the occupants of the principal structure; and~~

~~iii.~~ii. The detached accessory structure must be designed and constructed in the style of a garage, barn, storage building, carriage house, accessory cottage, or similar structure customarily located on the same lot with a single-family residence.

2. Amend the Accessory Unit definition in Section VI. DEFINITIONS to read (additions are underlined; deletions are struck through):

Accessory Unit:

A living area located within a single family dwelling or within a structure accessory to a single family dwelling, such as a garage, ~~or~~ barn, or accessory cottage, which is designed and equipped with complete housekeeping facilities so that it can be occupied by a person or persons living independently from the persons occupying the single family dwelling. ~~A~~ Town approved accessory unit ~~approved by the Board of Appeals and~~ meeting the requirements of ~~S~~sections VII.B and IX.I-J shall not be considered a separate dwelling unit under this ordinance, the Scarborough Subdivision Regulations, the Scarborough Growth Management Ordinance, the Scarborough Impact Fee Ordinance, the Scarborough Road Impact Fee Ordinance or the Scarborough Sewer Assessment Ordinance. [11/05/2003]

3. Amend the Permitted and Special Exception Uses under Section XIII. RFM District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

22. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~12. Accessory units subject to the performance standards of Section IX.J.~~

4. Amend the Permitted and Special Exception Uses under Section XIV. RF District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

21. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~12. Accessory units subject to the performance standards of Section IX.J.~~

5. Amend the Permitted and Special Exception Uses under Section XV. R2 District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

14. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~11. Accessory units subject to the performance standards of Section IX.J.~~

6. Amend the Permitted and Special Exception Uses under Section XV.A. R3 District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

9. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~7. Accessory units subject to the performance standards of Section IX.J.~~

7. Amend the Permitted and Special Exception Uses under Section XV.B. VR2 District to read (additions are underlined; deletions are struck through):

C. PERMITTED USES

13. Accessory units subject to the performance standards of Section IX.J.

D. SPECIAL EXCEPTION USES

~~7. Accessory units subject to the performance standards of Section IX.J.~~

8. Amend the Permitted and Special Exception Uses under Section XV.C. VR4 District to read (additions are underlined; deletions are struck through):

C. PERMITTED USES

13. Accessory units subject to the performance standards of Section IX.J.

D. SPECIAL EXCEPTION USES

~~8. Accessory units subject to the performance standards of Section IX.J.~~

9. Amend the Permitted and Special Exception Uses under Section XV.I. R4 District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

9. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~8. Accessory units subject to the performance standards of Section IX.J.~~

10. Amend the Permitted and Special Exception Uses under Section XV.II R4A District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

12. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~5. Accessory units subject to the performance standards of Section IX.J.~~

11. Amend the Permitted and Special Exception Uses under Section XV.IIA RPO District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

15. Accessory units subject to the performance standards of Section IX.J.

C. SPECIAL EXCEPTION USES

~~9. Accessory units subject to the performance standards of Section IX.J.~~

12. Amend the Permitted Uses under Section XV.IIIC TVC2 District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

7. Accessory units subject to the performance standards of Section IX.J.

13. Amend the Permitted Uses under Section XV.IIID TVC3 District to read (additions are underlined; deletions are struck through):

B. PERMITTED USES

7. Accessory units subject to the performance standards of Section IX.J.

14. Amend the Permitted Uses, Conventional and Planned Development under Section XXA. RH District to read (additions are underlined; deletions are struck through):

C. PERMITTED USES

6. Accessory units subject to the performance standards of Section IX.J.

15. Amend the Permitted Uses, Conventional and Planned Development under Section XXB. RH2 District to read (additions are underlined; deletions are struck through):

C. PERMITTED USES

7. Accessory units subject to the performance standards of Section IX.J.

Vote: 7 Yeas.

Order No. 12-04. First reading and schedule a public hearing and second reading on the proposed amendments to Chapter 1401 – the Town of Scarborough Coastal Waters and Harbor Ordinance, to include language regarding the new pier and a charge for the Coastal Waters and Harbor Committee. Thomas J. Hall, Town Manager, gave a brief overview on the proposed new section to Chapter 1401 and responded to questions from the Town Council.

Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval of the first reading on the proposed amendments to Chapter 1401 – the Town of Scarborough Coastal Waters and Harbor Ordinance, to include language regarding the new pier and a charge for the Coastal Waters and Harbor Committee and schedule a public hearing and second reading for Wednesday, February 1, 2012, as follows:

**CHAPTER 1401
COASTAL WATERS AND HARBOR ORDINANCE FOR THE
TOWN OF SCARBOROUGH, MAINE**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 1401, the Coastal Waters and Harbor Ordinance for the Town of Scarborough, Maine is amended by adding the underscored text, as shown below:

1. Amend Article II – Definitions by adding a new definition as follows:

7. Committee:

Shall mean the Coastal Waters and Harbor Advisory Committee.

2. Adopt new Article IX – as follows:

Article IX – Pier

Section 1. Permit Required

All users of the pier shall obtain a permit for use by the Harbormaster. There shall be a fee established for the permit, the proceeds of which shall be used to defray the costs of operation and provide for regular maintenance on the pier and related infrastructure.

Section 2. Regulations Relating to Use

- a) The Harbormaster, in consultation with the Committee, shall establish operating guidelines, policies and procedures relating to proper use and operation of the pier to ensure safety of users and to avoid damage to pier infrastructure.

- b) Such policies and procedures shall balance the needs of commercial and recreational use of the pier.

3. *Adopt new Article X – as follows:*

Article X – Coastal Waters and Harbor Advisory Committee

Section 1. Establishment

There is hereby established a Coastal Waters and Harbor Advisory Committee consisting of five (5) voting members and two (2) alternate members serving without pay, to be appointed by the Town Council for staggered three (3) year terms. The Harbormaster shall attend and serve as staff support at all meetings of the Committee. A member of the Town Council shall serve as liaison to the Committee.

Section 2. Duties

The Committee shall:

- (a) Exist for the general purpose of studying and evaluating public usage of and boating access to coastal waters under the jurisdiction of the Town of Scarborough, working closely with the Harbormaster to advise the Town Council on all matters pertaining to the Coastal Waters and Harbor Ordinance;
- (b) Make recommendations for balancing the enhancement of harbor facilities with the conservation of natural, cultural and aesthetic resources for the long-term benefit for all stakeholders;
- (c) Propose regulations and policies or the use of waterways, navigational lanes, anchorage areas, town docking facilities and mooring areas, such regulations and policies shall be consistent with federal and state law;
- (d) Regularly inform the Town Council and other boards, committees, commissions or officials of the Town, as is appropriate, of its activities.

Section 3. Organization and Procedure.

The Committee shall adopt rules and regulation for the transaction of its business, which shall be subject to Town Council approval. The Committee shall maintain a permanent record of its proceedings and correspondence. All records maintained or prepared are deemed public and shall be filed in the Town Clerk’s Office.

4. All renumbering of Articles, subsections and the Table of Contents will be updated accordingly.

Vote: 7 Yeas.

Order No. 12-05. Act to approve the Resolve to accept donations for the Fuel Assistance Program. Motion by Councilor Sullivan, seconded by Councilor Roy, to move approval of the Resolve to accept donations for the Fuel Assistance Program, as follows:

**TOWN OF SCARBOROUGH
IN TOWN COUNCIL ASSEMBLED**

January 18, 2012

RESOLVE Accepting Donations for the Fuel Assistance Program

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

THAT THE Town of Scarborough gratefully accepts the pledges and donations from the following businesses and/or persons, that have been collected to date, to be used for the Fuel Assistance Program:

Town Hall Employees
Nancy Crowell
Scarborough Community Chamber

Marshall & Diane Goodwin
Janet Grant
Shirley Corse

AND, be it further Resolved that each business, organization and/or person be recognized for their generous donations as a token of the Town’s appreciation.

Sponsor: Town Council
Originator: Town Council

Vote: 7 Yeas.

Order No. 12-06. Act on the request to amend Chapter 311, the Schedule of Fees, regarding the Fire Department Rescue Fees. Mike Thurlow, Fire Chief, gave a brief overview on the proposed Recommendations to Chapter 311, the Schedule of Fees, regarding the Fire Department Rescue Fees.

Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval on the request to amend Chapter 311, the Schedule of Fees, regarding the Fire Department Rescue Fees.

**CHAPTER 311
TOWN OF SCARBOROUGH
SCHEDULE OF LICENSE, PERMIT AND APPLICATION FEES**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 311, the Schedule of License, Permit and Application Fees of the Town of Scarborough, Maine is amended by deleting the strikethrough and adding the underscored text, as shown below:

Fire Department Rescue Charges –	Fee
Rescue Fees <u>Base Rescue Charges:</u> BLS Emergency Base Rate <u>Base Rescue Fees are based on 4 levels of patient care and transport mileage to the hospital as outlined by the Centers for Medicare & Medicaid Services (CMS) regulations: Basic Life Support (BLS) Non-Emergency</u> <u>BLS Emergency</u> <u>ALS Level 1 Emergency</u> <u>ALS Level 2 Emergency</u> <u>Mileage</u> (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	The charges fee for each of these base charges will be 1.25 times BLS, ALS and ALS2 will be the maximum rates established and approved by the <u>Centers for Medicare & Medicaid Services Federal Medicare (CMS).</u>

ALS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	The charges for BLS, ALS and ALS2 will be the maximum rates established and approved by the Federal Medicare (CMS) Mileage will be the maximum rates established and approved by the Federal Medicare (CMS).
ALS 2 Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	The charges for BLS, ALS and ALS2 will be the maximum rates established and approved by the Federal Medicare (CMS) Mileage will be the maximum rates established and approved by the Federal Medicare (CMS). \$100.00
Mileage (amended 05/05/04; 05/21/2008; 08/20/2008)	
No Transport (amended 05/05/04) (amended 05/06/09)	
<u>Additional Rescue Charges:</u>	<u>Fee</u>
No Transport (amended 05/05/04) (amended 05/06/09)	<u>\$125.00</u>
<u>Oxygen Administration</u>	<u>\$75.00</u>
<u>Airway Administration</u>	<u>\$100.00</u>
<u>Cardiac Monitor</u>	<u>\$100.00</u>
<u>Defibrillation</u>	<u>\$100.00</u>
<u>IV Therapy</u>	<u>\$100.00</u>
Paramedic Intercept Fee (05/21/2008)	\$300.00
Rescue Run Reports	<u>\$15.00</u>
First Page of Report (amended 05/05/04)	<u>\$10.00</u>
Each Additional Page Thereafter (amended 05/05/04)	<u>\$0.35</u>

Vote: 7 Yeas.

Order No. 12-07. Act on the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 22nd to May 14th. Motion by Councilor Sullivan, seconded by Councilor Holbrook, to move approval of the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 20th to May 15th, as follows:



Scarborough Public Works Department

Scarborough Industrial Park • 20 Washington Avenue • Scarborough, ME 04074

www.scarborough.me.us

Tel: 207 730-4400 Fax: 207 730-4405

M E M O

TO: Tom Hall, Town Manager
FROM: Michael E. Shaw, Director of Public Works *MES*
DATE: January 12, 2012

RE: 2012 ROAD POSTING

To prevent damage to Scarborough's road network by heavy vehicles, it is in the town's best interest to post roads during the annual spring thaw.

Therefore, I am requesting permission to post roads designated on the attached list. As Public Works Director I may modify this list at any time deemed necessary due to unforeseen circumstances.

Roads will be posted **Monday, February 20, 2012 - Tuesday, May 15, 2012.** The postings may be removed at an earlier date as weather and temperatures permit.

enclosures (2)
MES/jpb

Town of Scarborough, ME

**POSTED ROADS
EFFECTIVE FEBRUARY 20, 2012**

The following roads will be posted through Tuesday, May 15, 2012 *or until posting is lifted by the Scarborough Public Works Department*. Postings are subject to change at the discretion of the Public Works Director.

Road conditions may change daily due to weather. Because road conditions are variable, we may allow access to posted roads (with limitations usually to morning hours).

**Permissions are determined on a daily basis.
Issued after 6:00 a.m. Monday - Friday**

If you have any questions regarding access to the roads listed below
Please call the Scarborough Public Works Department at 730-4400

STREET	SECTION
Ash Swamp Road	All
Beech Ridge Road POSTED BY MAINE D.O.T.	From Payne Rd to the Nonesuch River
Bridges Drive	All
Burnham Road	All
Chamberlain Road	All
Commerce Drive	All
Dresser Road	All
Fogg Road	All
Hanson Road	All
Hearn Road	All
Hidden Creek Drive	All
Highland Avenue	Chamberlain Rd to So. Portland Line
Holmes Road	Beechridge Speedway to Saco Line
Landmark Road	All
Longmeadow Road	All
Milliken Mills Road	All
Mitchell Hill Road	All
Old Blue Point Road	All
Pineledge Road	All
Ross Road	All
Sawyer Road	All
Tamarack Lane	All
Tapley Road	All
Two Road Road	Payne Rd to Holmes Rd
Woodfield Drive	All

Note: Other roads may be posted as deemed necessary

STREET	SECTION
by the Public Works Director	

Vote: 7 Yeas.

Order No. 12-08. Act on the names posted to the various committees/boards on January 5th [names were posted on the Town's Homepage] as recommended by the Appointments Committee. Motion by Councilor Holbrook, seconded by Councilor Roy, to move approval of the posted to the various committees/boards on January 5th [names were posted on the Town's Homepage] as recommended by the Appointments Committee, as follows:

Board of Assessment Review:

- Re-appoint Alan Peoples as a full voting member, with a term to expire in 2014.
- Re-appoint Christopher Herrick as 2nd Alternate, with a term to expire in 2014.

Personnel Appeals Board:

- Re-appoint Jennifer Beedy as a full voting member, with a term to expire in 2014.
- Re-appoint Daniel Dwyer as a full voting member, with a term to expire in 2014.

Community Services and Recreation Advisory Board:

- Re-appoint Iver Carlsen & Richard Murphy as full voting members, with terms to expire in 2014.

Planning Board:

- Re-appoint Allen Paul as a full voting member, with a term to expire in 2014.
- Re-appoint David Bouffard as 1st Alternate, with a term to expire in 2014.

Zoning Board of Appeals:

- Re-appoint Art Dillon & Jim Stark, as full voting members, with terms to expire in 2014.
- Appoint Colin Powers, as 2nd Alternate, with a term to expire in 2012

Shellfish Conservation Committee:

- Re-appoint Timothy Downs & Michael Lemelin as full voting members, with terms to expire in 2014.
- Re-appoint David Green as 1st Alternate, with a term to expire in 2014.

Seniors Program Advisory Board:

- Re-appoint Eleanor Cucco as a full voting member, with a term to expire in 2014.
- Appoint Charlene Gerrish as a full voting member with a term to expire in 2014.

Housing Alliance:

- Re-appoint Melissa Murphy as a full voting member, with a term to expire in 2014.

Conservation Commission:

- Re-appoint Iver Carlson as a full voting member, with a term to expire in 2014.
- Appoint Suzan Nixon, as a full voting member, with a term to expire in 2014.
- Appoint Colin Powers, as a full voting member, with a term to expire in 2012.
- Appoint Sarah Wiley, as full voting member, with a term to expire in 2014.

Parks and Conservation Land Board:

- Re-appoint Mark Polli and Richard Murphy as full voting members, with terms to expire in 2014.
- Appoint Colin Powers, as a full voting member, with a term to expire in 2012.
- Appoint Sarah Wiley, as a full voting member, with a term to expire in 2014.

Energy Committee:

- Re-appoint Debra McDonough as a full voting member, with a term to expire in 2014.

Vote: 7 Yeas.

Order No. 12-09. Act to accept the 2012 Town Council Goals Motion by Councilor Roy, seconded by Councilor Holbrook, to move approval to accept the 2012 Town Council Goals, as follows:

2012 Scarborough Town Council Goals

- ***Adopt a Realistic Budget :***
 - Flat-fund appropriations
 - Limit the tax rate to no more than CPI (3.6%)
 - Maintain essential services
 - Avoid layoffs if possible
 - Maintain infrastructure

- ***Consider Alternative Service Delivery Systems:***
 - Goal of cost reduction
 - Re-structuring service delivery methods
 - Consolidate positions/departments
 - Town/School cooperationExamples: Dispatch
Employee benefit levels

- ***Review Committee Structure and Process:***
 - Evaluate mission/purpose – eliminate unnecessary
 - Publicize Committee work – minutes/reports

- ***Inventory Town-owned Properties:***
 - Create comprehensive map
 - Calculate percentage of tax base

- ***Review Approach to Economic Development:***
 - Consider structure of SEDCO

- ***Review Business-related Ordinances:***
 - Review licenses and fees
 - Design/Performance Standards

- ***Explore Public Transit – Bus Service:***
 - Partnerships with existing providers

- ***Implement the Oak Hill Pedestrian Study***

- ***Evaluate Capital Planning Process:***
 - Develop a Debt Management Policy
 - Establish priorities – projects/equipment
 - Review Equipment Replacement Schedule

- ***Emphasize Historic Preservation:***
 - Identify and inventory historic buildings and properties

*Goals are not listed in order of priority

Vote: 7 Yeas.

Item 8. Non Action Items. None at this time.

At this point in the meeting Chairman Ahlquist presented Council Roy with a plaque, thanking her for her service as Town Council Chair.

Item 9. Standing and Special Committee Reports and Liaison Reports.

- Council Rancourt stated the next Ordinance Committee meeting is scheduled for Tuesday, January 31st at 4:30 p.m. She will attend her first Library Board meeting tomorrow Thursday, January 19th at the Library. She apologized for not attending the last Senior Advisory Board meeting due to a conflict; however she would attend the next meeting in February. She further stated that Elsa the Elm was back in Scarborough and located at the Public Works Department.
- Councilor Roy gave a brief update on the Finance Committee and noted that the Energy Committee is tomorrow morning – January 19th at 7:30 a.m. and then gave an update on the Long Range Planning Committee. SEDCO Board of Trustees will be meeting tomorrow.
- Councillor Holbrook noted that the Appointments Committee met earlier and would like to post the following names: J. Anton Bodor to the Senior Advisory Board and the Energy Committee Sarah Wiley to the Housing Alliance as a full voting member. She then gave an update on the Housing Alliance.
- Chairman Ahlquist would be attending ecomaine Board Directors meeting tomorrow. He noted that Maine Municipal is offering a number of workshops for elected officials.

Item 10. Town Manager's Report. Thomas J. Hall, Town Manager, gave the following updates:

- Housing Alliance will host a public forum on Thursday, January 19th from 4:30 to 6:00 p.m. regarding an affordable unit located in the Eastern Village.
- Wentworth Building Committee has been extremely busy and Town Staff has been very involved with the process. He further noted that he and the Finance Director have been working with the Committee as well.
- MMA has a number of ongoing workshops and on March 20th there will be an Elected Officials Workshop here in Scarborough at Town Hall. He encouraged as many to attend as possible. This workshop will be held on March 20th from 5:00 to 8:00 p.m.
- There is a workshop for Monday January 30th – 6:30 p.m. Audit Presentation and at 7:00 .p.m. there will be a workshop

Item 11. Council Member Comments.

- Councillor Holbrook noted she would like to make a correction in that there are 3 members on the Cable Committee and she had thought that committee had no members. Scarborough PD is now on Facebook and encouraged the public to follow
- Councilor Roy condolences to the family of Tim Hagerman and to the family of Harold Snow. She sent congratulations to Girls Hockey Team and to all the sports teams.
- Councilor D'Andrea stated that free gun locks are available to the Police Dispatch.
- Councilor Rancourt also sent condolences to the Snow Family of the loss of their father.

Item 12. Adjournment. Motion by Councillor Roy, seconded by Councillor Rancourt, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 yeas

Meeting adjourned at 8:08 p.m.

Respectfully submitted, Yolande P. Justice -Town Clerk