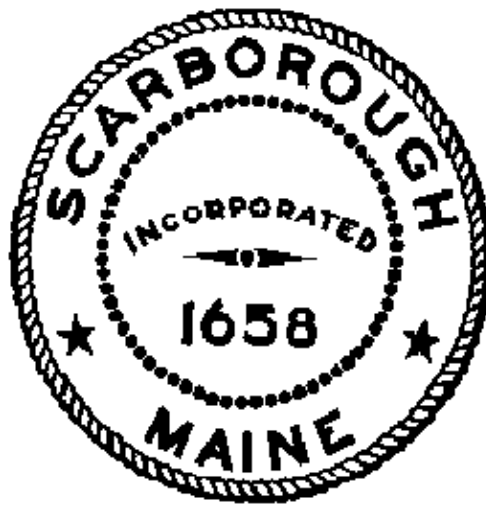


**CHAPTER 1401  
TOWN OF SCARBOROUGH  
COASTAL WATERS AND HARBOR  
ORDINANCE**



**ADOPTED APRIL 20, 1994  
Amended September 6, 1995  
Amended May 7, 2003  
Amended April 4, 2007  
Amended February 18, 2009  
Amended February 1, 2012**

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**CHAPTER 1401  
COASTAL WATERS AND HARBOR ORDINANCE FOR THE  
TOWN OF SCARBOROUGH, MAINE**

**Article I - General Provisions**

**Section 1. Purpose and Authority.**

This ordinance is to establish regulations for marine activities within the harbors, waterways and tidal waters of the Town of Scarborough, Maine in order to ensure safety to persons and property, to promote availability and use of a valuable public resource, and to create a fair and efficient framework for the administration of that resource. This ordinance shall be subordinate to existing Federal and State Laws governing the same matters and is not intended to preempt other valid laws.

This Ordinance is enacted pursuant to the authority granted by Subchapter I of Chapter 1 of Title 38 of the Maine Revised Statutes, by 30-A M.R.S.A. §3001 and by Article VIII, Part 2, Section 1 of the Maine Constitution.

**Section 2. Harbor Limits.**

**“Harbors and waterways”**

Shall include the entire navigable portion of the Spurwink River, Libby River, Nonesuch River, Scarborough River, and Dunstan River located within the Town of Scarborough.

**“Tidal waters”**

Shall include all waters which ebb and flow between high tide and mean low water within the harbors and waterways of the Town of Scarborough.

For the purpose of this ordinance, high tide shall be considered as an elevation of 8.8 feet above mean low water. This is based upon the mean tidal range of 8.8 feet as established by the U.S. Corps of Army Engineers. The high tide limit shall be any point along the shore at an elevation of 8.8 feet above mean low water.

For the purpose of this ordinance, “Harbor” shall include waterways.

**Section 3. Channels.**

The entrance channel shall be determined and marked annually by the United States Coast Guard and/or the Harbormaster. The approximate location of the channel is as follows: 200 feet wide beginning at the entrance buoy (Can #1) and shall extend to a point between the jetty and Ferry Rock where it narrows to 50 feet and then continues to the anchorage of the Public Landing. The entire channel extends some 2400 feet from the entrance buoy to the anchorage. [amended 04/04/2007]

Other channels may be established by the Corps of Engineers and/or the Town of Scarborough from time to time.

**Section 4. Anchorage.**

The anchorage shall include all harbors and waterways, as defined in Section 2, located outside channels as defined in Section 3. The approximate location of the anchorage is as follows: an irregularly shaped polygon of approximately 14 1/2 acres located at the terminus of the entrance channel off the public landing.

Other anchorages may be established by the Corps of Engineers and/or the Town of Scarborough from time to time.

**Section 5. Other areas.**

The Town of Scarborough may from time to time include other tidal areas under this ordinance as necessary to promote and regulate this public resource.

**Section 6. Harbormaster.**

The Harbormaster shall be appointed annually by the Town Manager for a term of twelve months commencing on January 3, 1994. Certain duties and responsibilities of this office are prescribed by Title 38, M.R.S.A. The Harbormaster has the additional duty to administer and enforce the provisions of this ordinance with the authority granted by law and through his appointment as harbor master.

An Assistant Harbormaster may be appointed annually by the Town Manager for the same term as the Harbormaster.

The compensation for the Harbormaster and the Assistant Harbormaster shall be established by the Town Council.

In addition to the duties prescribed under Title 38 M.R.S.A., the Harbormaster and the Assistant Harbormaster shall be the overseers of the Town's waterfront facilities such as moorings, floats, docks, ramps and channels. They shall make recommendations to the Town Council for maintenance and improvements to all town-owned waterfront facilities. They shall have full authority to enforce all harbor regulations affecting the waterfront to the fullest extent permitted by law.

**Section 7. Invalidity Provisions.**

If any provisions of this ordinance are held invalid or inoperative, the remainder shall continue in full force and effect as though such invalid or inoperative provisions had not been made.

**Article II - Definitions**

**1. Anchorage:**

Shall mean an area of the harbor set aside for permanent moorings or for the temporary anchoring of boats and vessels. See Article I, Section 4.

**2. Auxiliary:**

Shall mean any vessel having both sails and either an inboard or outboard motor and which may be propelled by its sails or its motor, or both.

**3. Basin:**

Shall mean a naturally or artificially enclosed or nearly enclosed body of water where small craft may lie.

**4. Beach:**

Shall mean a public or private beach area bordering the waters of Scarborough harbor.

**5. Boat:**

Shall mean any floating objects or vessel designed for self-propelled navigation on the water.

**6. Commercial Vessel:**

Shall mean any vessel used or engaged for any type of commercial venture, including but not limited to fishing or the carrying of cargo and/or passengers for hire.

**7. Committee:**

Shall mean the Coastal Waters and Harbor Advisory Committee.

**8. Distress:**

Shall mean a state of disability or a present or obviously imminent danger which is unduly prolonged could endanger life or property.

**9. Emergency:**

Shall mean a state of imminent or proximate danger to life or property in which time is of the essence.

**10. Float:**

Shall mean any floating structure normally used as a point of transfer for passengers and goods and/or for mooring purposes.

**11. Headway Speed:**

Shall mean the minimum speed necessary to maintain steerage and control of the watercraft while the watercraft is moving.

**12. Mooring:**

Shall mean any appliance used by a craft for anchoring purposes and which appliance is not carried aboard such craft when underway as regular equipment.

**13. Non-resident:**

Shall mean any person who is not a resident.

**14. Resident:**

Shall mean a person who has been domiciled in the Town of Scarborough for at least three months prior to the time his or her claim of residence is made.

**15. Riparian Owner:**

Shall mean an owner of a parcel of land located in the Town of Scarborough which borders upon the harbor as described in Article I, Section 2.

**16. Shore:**

Shall mean that part of the land in immediate contact with a board of water, including the area between the high and low water lines.

**17. Shall and May:**

“Shall” is mandatory, “May” is permissive.

**18. State:**

Shall mean the State of Maine.

**19. Stray Vessel:**

Shall mean (1) an abandoned vessel; (2) a vessel the owner of which is unknown; or (3) a vessel underway without a competent person in command.

**20. To Anchor:**

Shall mean to secure a vessel to the bottom within a body of water by dropping an anchor or anchors or other ground tackle.

**21. Underway:**

Shall mean the condition of a vessel not at anchor; without moorings; and not made fast to the shore nor aground.

**22. Waterway, (fairway):**

Shall mean any water area providing access from one place to another, principally a water area providing a regular route for water traffic.

**Article III - General Boating and Traffic Control Regulations**

**Section 1. Traffic Control Authority.**

The Harbormaster shall have the authority to control water-borne traffic in any portion of the waters of a harbor or maritime facility under his jurisdiction by use of authorized State regulatory markers, signal, orders or directions any time preceding, during and after any race, regatta, parade or other special event held in any portion of the waters of a harbor or maritime facility or at any time when the Harbormaster deems it necessary in the interest of safety of persons and vessels or other property, and it shall be unlawful for any person to willfully fail or refuse to comply with any authorized State regulatory marker utilized by the Harbormaster, or with any signal, orders of direction of the Harbormaster.

## **Section 2. Basic Speed Law.**

The operation of any vessel within the Anchorage Area in excess of headway speed, shall constitute a violation of this Ordinance; however, the Harbormaster may grant special written permission to exceed headway speed in connection with water sports and regattas in specific areas designated by the Harbormaster.

## **Article IV - General Regulations**

### **Section 1. Liability.**

#### **(a) Boat Owner:**

Any person using the facilities within the limits of a harbor or maritime facility shall assume all risk of damage or loss to his property and the Town of Scarborough assumes no risk on account of fire, theft, Act of God, or damages of any kind to vessels within the harbor or maritime facility.

#### **(b) Marine Facility Owner and/or Operator:**

It shall be the responsibility of the owner, licensee, lessee, or operator of any marina, anchorage, repair yard, or other marine facility, located within the harbor, waterway or other maritime facility, to maintain the physical improvements under his jurisdiction in a safe, clean, and visually attractive condition at all times, to provide adequate security and fire prevention measures and appropriate fire fighting equipment as may be directed by the Town Manager. Failure to initiate activity within 30 days of receipt of written notice from the Town Manager to correct unsafe or otherwise unsatisfactory conditions and to pursue same to completion to the satisfaction of the Town Manager shall be a violation of this section.

### **Section 2. Launching and Recovery of Vessels.**

**(a)** None other than the driver may occupy a motor vehicle while it is present upon the area known as a launching ramp located within the Town of Scarborough. It is recommended [2/22/94] all motor vehicles using said ramp should securely block at least one wheel of the said motor vehicle while it is standing upon said ramp.

**(b)** No person shall use a boat launching facility owned or operated by the Town of Scarborough without first obtaining an annual boat launching permit or a one-day boat launching permit from the Town. Annual permits shall be valid from April 1<sup>st</sup> of the year of issuance until March 31<sup>st</sup> of the following year, and one-day permits shall be valid for the calendar day specified on the permit. Fees for the boat launching permits shall be as specified in the Schedule of License, Permit and Application Fees established by the Town Council. [amended 05/07/03]

### **Section 3. Permits, Suspensions or Revocations.**

**(a)** Mooring permits granted under Article V of this Ordinance shall be valid from April 1 of the year of issuance to March 31 of the following year. Other permits granted by the Harbormaster shall be valid for the period of time specified on the permit. The fees shall be as specified in the *Schedule of License, Permit and Application Fees* established by the Town Council.

(b) If the Harbormaster finds that a holder of a permit under this Ordinance has violated any of the provisions of this ordinance, the Harbormaster may suspend or revoke the permit. The Harbormaster shall notify the permit holder of the suspension or revocation in writing. The suspension or revocation shall take effect as soon as the Harbormaster (1) delivers the notice in person to the permit holder, (2) posts a copy of the notice on the permit holder's vessel or (3) mails a copy of the notice to the permit holder at the most recent address which the permit holder has provided to the Harbormaster. The permit holder may appeal a suspension or revocation under this paragraph as provided in Article X of this Ordinance.

(c) If the Harbormaster finds that a mooring has not been used for at least thirty days between April 1 and October 1 of the year in which the permit was issued or if the Harbormaster finds that the holder of the permit no longer owns the vessel specified in the mooring permit application, the Harbormaster shall give notice to the permit holder of the Harbormaster's intent to revoke the permit. Notice shall be given and shall take effect as specified in paragraph (b) above. Unless, within fifteen days of the effective date of such notice, the permit holder demonstrates extenuating circumstances to the Harbormaster, the Harbormaster shall revoke the permit using the procedure set forth in paragraph (b) above. "Extenuating circumstances" means circumstances which make it impossible or impractical to have a boat in the water during the boating season, such as, but not limited to loss or destruction of the vessel, mechanical breakdowns or unexpected repairs, and death or serious illness of the permit holder. Decisions of the Harbormaster under this paragraph (c) may be appealed as provided in Article X of this Ordinance.

(d) A person whose permit is revoked under paragraph (b) or (c) above shall be treated as a new applicant for purposes of placement on any waiting list in the next permit year.

#### **Section 4. Damage to Harbor or Other Property.**

It shall be unlawful to willfully or carelessly destroy, damage, disturb or interfere with any public or private property in the Harbor area.

#### **Section 5. Tampering with or Boarding Vessels without Permission.**

It shall be a violation of this Ordinance for any person willfully to board, break in, enter, damage, move or tamper with any vessel or part thereof, located within the harbor unless authorized by the rightful owner of such vessel.

#### **Section 6. Obstruction of Facilities.**

It shall be a violation of this Ordinance for any person willfully to prevent any other person from the use and enjoyment of the harbor facilities.

#### **Section 7. Signs, Placement and Maintenance.**

The Town of Scarborough may place and maintain, or cause to be placed and maintained, either on land or water, such signs, notices, signal buoys or control devices as the Harbormaster deems necessary to carry out the provisions of this Ordinance, or to secure public safety and the orderly and efficient use of the harbor or maritime facility.

**Section 8. Securing Permission for Debarkations.**

It shall be a violation of this Ordinance to disembark passengers or discharge cargo from a commercial vessel onto any public or privately owned float, pier or wharf within the harbor, without the consent of the owner thereof or of the Harbormaster, as the case may be, except at piers and wharfs expressly designed for such purposes.

**Section 9. Protected Swimming Areas.**

It shall be a violation of this Ordinance to operate or navigate any vessel within a designated swimming area. The Town of Scarborough may identify swimming areas by signs, buoys, or other means.

**Section 10. Shellfish Areas.**

Shellfish regulations are contained in the Town of Scarborough’s Shellfish Conservation Ordinance.

**Section 11. Marking of Boats Left on Shores or Flats [adopted 02-18-09].**

Any boat that is left on the shores or flats of the Town of Scarborough must have owner information attached to the inside of its stern. If the owner is a mooring holder, the boat must also have the mooring number attached as well.

**Article V - Regulations Concerning Anchoring, Mooring and Security of Vessels**

**Section 1a. Placement of Private Moorings.**

It shall be a violation of this Ordinance to place any mooring in the harbor without a permit from the Harbormaster issued in accordance with 38 M.R.S.A. Sections 3, 7-A and 8. A person whose application for a mooring permit is denied may appeal as provided in Article X of this Ordinance There shall be no appeal from the issuance of a permit.

**Section 1b. Minimum Mooring Requirements.**

All moorings shall conform to the following specifications. [amended 04/04/2007]

<b>Size of Boat</b>	<b>Up to 16'</b>	<b>from 16' up to 25'</b>	<b>from 25' up to 30'</b>	<b>from 30' up to 36'</b>	<b>36' and above</b>
Weight of Block	Up to 500# (open boat)	Up to 750#	Up to 1,000#	Up to 1, 250#	1500# minimum
Size of Chain Shackle	½"	½"	5/8"	¾"	¾" to match minimum
Size of Nylon Pennant	½"	½"	¾"	1"	1"
Length of Mooring maximum	25'	25'	30'	35'	35'

The Harbormaster may permit variations from these specifications, if in his or her judgment, the proposed mooring has holding power equivalent to that which would be provided by a mooring meeting these specifications.

Marker Buoys to show at all tides. All chains to be at least one foot above high water mark. All moorings to be inspected every two years - no later than July 1st.

The Harbormaster shall maintain a plot plan of the anchorage area indicating locations of moorings, size of boats, and areas to be used as waterways. A copy of this map will be kept on file at the Town Office.

**Subletting of Mooring Space:**

The owner of any vessel having mooring space shall not sublet said mooring or mooring space to another user or boat owner; however another boat owner may use the mooring, provided the original owner pays the fee or fees and has requested permission from the Harbormaster to moor such vessel.

**Section 2. Obstructing Channels.**

It shall be a violation of the ordinance to knowingly or willfully obstruct the free use of any channel or waterway within the harbor or to fail to report to the Harbormaster any collision between vessels or other accident or incident causing damage to persons or property.

**Section 3. Abandoned Vessels.**

When, in the opinion of the Harbormaster, a vessel has been abandoned in the harbor, he may take custody and control of such vessel and remove it, store it or otherwise dispose of it, all at the expense and sole risk of the vessel owner. Reasonable notice of such disposal shall be publicly given. The vessel owner may appeal the action of the Harbormaster under this Section 3 as provided in Article X of this Ordinance.

**Section 4. Vessels Making Fast.**

No person shall make fast or secure a vessel to any mooring already occupied by another vessel, or to a vessel already moored except a rowboat, dinghy or yacht tender regularly used by such a larger vessel. If tied within a slip, such rowboat, dinghy, or tender shall not extend into the fairway beyond the larger vessel if such larger vessel is also occupying the slip, or otherwise beyond the slip itself.

**Section 5. Secure Berthing and Anchoring of Vessels.**

The owner of any vessel moored or anchored within Scarborough Harbor or maritime facility shall be responsible for causing such vessel to be tied and secured or anchored with proper care and equipment and in such manner as may be required to prevent breakaway and resulting damage, and shall thereafter provide for periodic inspection maintenance, replacement and adjustment of anchor, mooring or tie lines at reasonable intervals.

**Section 6. Unseaworthy Vessels Prohibited in Harbor.**

A person shall not moor or permit to be moored in any harbor a vessel of any kind whatsoever which is unseaworthy or in a badly deteriorated condition or which is likely to sink or to damage docks, wharves, floats or other vessels or which may become a menace to navigation, except in cases of emergency.

**Section 7. Correcting an Unsafe Berthing.**

If any vessel shall be found in the judgment of the Harbormaster to be anchored or moored within any harbor or maritime facility in an unsafe or dangerous manner, or in such a way as to create a hazard to other vessels or to persons or property, the Harbormaster shall order and direct necessary measures to eliminate such unsafe or dangerous condition. Primary responsibility for compliance with such orders and directions shall rest with the owner of the improperly anchored or moored vessel or his authorized agent; in the absence of such owner or agent, said responsibility shall rest with the authorized operator of the facility at which the vessel is anchored or moored. In an emergency situation and in absence of any such responsible person, the Harbormaster shall forthwith board such vessel and cause the improper situation to be corrected, and the owner of the vessel shall be liable for any costs incurred by the Town of Scarborough in effecting such correction. The responsible person under this Section 7 may appeal the action of the Harbormaster as provided in Article X of this Ordinance.

**Section 8. Removal and Custody of Illegally Berthed or Abandoned Vessels.**

In any unattended vessel shall be found to be anchored or moored illegally within a harbor or maritime facility, or if the Harbormaster has reasonable grounds to believe that a vessel has been abandoned within a Scarborough Harbor or maritime facility, the Harbormaster may assume custody of such vessel and cause it to be removed and held or placed in storage. The Town of Scarborough or its officials shall not be held liable for any damage to such vessel or liable to its owners before or after assuming custody. Vessels so taken into custody shall be released to the owner by the Town Manager only after satisfactory proof of ownership has been presented and full reimbursement made to the Town for all costs incident to recovery, movement and storage. The vessel owner may appeal the action of the Harbormaster under this Section 8 as provided in Article X of this Ordinance.

**Section 9. Obstruction of Fairways, Channels, Launch Ramps or Berthing Spaces, and Removal of Sunken Vessels.**

(a) It shall be unlawful to tie up or anchor a vessel in Scarborough Harbor or maritime facility in such a manner as to obstruct the fairways, launch ramps or channels or to prevent or carelessly sink or allow to be sunk any vessel in any channel, fairway, berthing space; or to float loose timbers, debris, logs or piles in any channel, fairway, or berthing space in such a manner as to impede navigation or cause damage to vessels therein. Wrecked or sunken vessels within a harbor are subject to the published rules and regulations of the United States Coast Guard and any applicable State law, rules or regulations.

(b) Whenever the navigation of any waters within a Scarborough Harbor or maritime facility, including anchorages and berths therein, shall be obstructed or endangered by any sunken vessel or other obstruction or danger has existed for a period of more than ten (10) days, the vessel or obstruction shall be subject to removal, sale or other disposition. The owner or owners of such vessel or other property causing said obstruction or danger shall be liable to the Town of Scarborough for all costs incident to said removal and disposition, and the Town of Scarborough, its employees, agents, and officers, shall not be liable for damages of any nature whatsoever arising out of or in any way connected with removal, sale or disposition of such vessel or other property. The vessel or property owner may appeal the action of the Harbormaster under this Section 9(b) as provided in Article X of this Ordinance.

## **Article VI - Regulations Concerning Commercial Activity**

### **Section 1. Vessels for Hire - Passenger Information.**

The owners, master or person in charge of or operating any vessel using Scarborough Harbor or maritime facility shall be required to furnish to the Harbormaster information regarding the number of passengers carried. Failure to provide such information to the Harbormaster on demand shall be a violation of this article.

## **Article VII - Sanitation Regulations**

### **Section 1. Discharge of Refuse.**

It shall be a violation of this Ordinance to discharge or permit the discharge into the waters of the harbor of any refuse or waste matter, petroleum or petroleum matter, paint, varnish or any other foreign matter, including dead animals, fish and bait.

### **Section 2. Responsibility for Sanitation of Facilities.**

The owner, lessee, agent, manager or person in charge of a facility or water area adjacent to or within Scarborough Harbor shall at all times maintain the premises under his charge in a clean, sanitary condition, free from malodorous materials and accumulations of garbage, refuse, debris and other waste materials. Should the Harbormaster find that any facility or water area is not so maintained, he shall in writing notify said owner, lessee, agent, manager or other person in charge of said facility or area to immediately commence and diligently prosecute to completion of the necessary correction of the unsanitary condition to the satisfaction of the Harbormaster. Failure to do so with reasonable dispatch shall be a violation of this Article, and the Harbormaster may then cause condition to be corrected and the cost of such correction shall be charged to said owner, lessee, agent, manager or person in charge. The owner, lessee, agent, manager or person in charge may appeal actions of the Harbormaster under this Section 2 as provided in Article X of this Ordinance.

## **Article VIII - Safety and Maintenance**

### **Section 1. Welding and Burning.**

Except at specially designated areas, open fires are prohibited within the harbor, except for stoves or fireplaces permanently installed on board and below decks on vessels or hibachis or barbecues [sic] used for cooking and/or heating purposes. Major repairs to vessels requiring welding or other open flame devices may be performed only upon special authorization by the Harbormaster and within the time period stipulated in such authorization. In the case of extreme emergencies notification is waived.

### **Section 2. Flammable and Combustible Liquids and/or Materials.**

Within a Scarborough Harbor or Maritime facility no person shall sell, offer for sale, or deliver in bulk any class of flammable liquid or combustible material, nor dispense any flammable or

combustible liquids into the fuel tanks of a vessel except when in compliance with all requirements of the N.F.P.A. Fire Code and any other laws or regulations applicable thereto.

**Section 3. Obstruction to Docks and Walkways.**

Obstructing docks and walkways within the harbor by mooring lines, water-hoses, electrical cables, boarding ladders, permanently fixed stairs or any other materials is strictly prohibited. Dinghies may not be left on the launch ramp, floats and piers, but may be stored only in areas designated for that purpose.

**Section 4. Motor Vehicles.**

Motor vehicles are not to be left unattended on launch ramps. All motor vehicles are to be parked only in designated areas and motor vehicle operators are to comply with all parking regulations as posted by the Town of Scarborough.

**Section 5. Defective or Dangerous Conditions.**

Whenever any buildings, structures or floating facilities within or adjacent to Scarborough Harbor or a maritime facility either on land or water are found to be defective or damaged so as to be unsafe or dangerous to persons or property, it shall be the duty of the owner, agent, lessee, operator or person in charge thereof to immediately post a proper notice and/or fence or barricade and at night to adequately light such unsafe area or areas, and such unsafe area or areas shall be kept posted and lighted and/or fenced or barricaded until the necessary repairs are made. In the event and owner, agent, lessee, operator or person in charge fails or neglects to repair or to put up fences or other barriers to prevent persons from using or going upon the unsafe area or areas, the Harbormaster may then take such measures as he may deem necessary for the protection of the public and charge the cost of same to such owner, lessee, agent, person or persons having charge of the buildings, structures, or floating facilities that are defective or dangerous. The owner, lessee, agent, operator or person in charge may appeal actions of the Harbormaster under this Section 5 as provided in Article X of this Ordinance.

**Section 6. Time, Fees and Permit Requirements for Use of a Town Mooring.**

(a) Permission may be granted by the Harbormaster for a private vessel to use a Town pier temporarily without charge for up to 8 hours. Private vessels moored at Town facilities for a period in excess of 8 hours shall pay mooring fees as hereinafter provided, or as posted.

(b) Visiting Vessels - Transients: A vessel will be considered transient if the vessel remains for not more than 7 days.

(c) Publicly owned or publicly operated wharves and floats within the Town of Scarborough shall be under the direction and control of the Town Council.

(d) Except with special permission from the Harbormaster no person shall tie a boat to said floats or wharves for more than 15 minutes on front of same and 1 hour on ends thereof.

(e) No person shall store his traps, bait, fishing gear, boats or waste materials on the float at Pine Point at any time. Traps, gear, etc., may be loaded and unloaded only.

(f) No person shall store any traps, bait, fishing gear, boats or waste material on float No. 2 for more than 24 hours for loading and unloading purposes throughout the year.

(g) The Town Council may make any and all other reasonable rules for the proper maintenance and use of any floats or wharves, which rule or regulation shall be in writing and shall be posted on the wharf and filed in the office of the Town Clerk.

(h) Rules and Regulations pertaining to all piers, floats and wharves controlled by said Town of Scarborough shall be posted in a conspicuous place on or adjacent to said piers, floats and wharves.

## **Article IX – Pier [Adopted 02-01-2012]**

### **Section 1. Permit Required**

All users of the pier shall obtain a permit for use by the Harbormaster. There shall be a fee established for the permit, the proceeds of which shall be used to defray the costs of operation and provide for regular maintenance on the pier and related infrastructure.

### **Section 2. Regulations Relating to Use**

- a) The Harbormaster, in consultation with the Committee, shall establish operating guidelines, policies and procedures relating to proper use and operation of the pier to ensure safety of users and to avoid damage to pier infrastructure.
- b) Such policies and procedures shall balance the needs of commercial and recreational use of the pier.

## **Article X – Coastal Waters and Harbor Advisory Committee [Adopted 02-01-2012]**

### **Section 1. Establishment**

There is hereby established a Coastal Waters and Harbor Advisory Committee consisting of five (5) voting members and two (2) alternate members serving without pay, to be appointed by the Town Council for staggered three (3) year terms. The Harbormaster shall attend and serve as staff support at all meetings of the Committee. A member of the Town Council shall serve as liaison to the Committee.

### **Section 2. Duties**

The Committee shall:

- (a) Exist for the general purpose of studying and evaluating public usage of and boating access to coastal waters under the jurisdiction of the Town of Scarborough, working closely with the Harbormaster to advise the Town Council on all matters pertaining to the Coastal Waters and Harbor Ordinance;
- (b) Make recommendations for balancing the enhancement of harbor facilities with the conservation of natural, cultural and aesthetic resources for the long-term benefit for all stakeholders;
- (c) Propose regulations and policies or the use of waterways, navigational lanes, anchorage areas, town docking facilities and mooring areas, such regulations and

policies shall be consistent with federal and state law;

- (d) Regularly inform the Town Council and other boards, committees, commissions or officials of the Town, as is appropriate, of its activities. Will present an annual report to the Town Council in December.

### **Section 3. Organization and Procedure.**

The Committee shall adopt rules and regulation for the transaction of its business, which shall be subject to Town Council approval. The Committee shall maintain a permanent record of its proceedings and correspondence. All records maintained or prepared are deemed public and shall be filed in the Town Clerk's Office.

### **Article XI - Enforcement**

This Ordinance may be enforced by the Harbormaster, assistant Harbormaster or any law enforcement officer vested with the authority to carry a weapon and make arrests. Violations shall be prosecuted as provided in 38 M.R.S.A. §12 (which incorporates the enforcement mechanism of 30-A M.R.S.A. §4452) and, where applicable, 38 M.R.S.A. §13.

### **Article XII - Appeals**

Any action or decision of the Harbormaster as to which this ordinance expressly provides a right of appeals may be appealed to the Town Manager pursuant to this Article X. No other action, non-action, decision or determination of the Harbormaster is appealable under this Ordinance.

An appeal must be submitted in writing to the Town Manager no later than thirty (30) days after the action or decision appealed from. Upon receipt of a written appeal, the Town Manger shall promptly schedule an appeal hearing, giving notice to the applicant and to the Harbormaster of the date, time and place of the hearing. The appellant and the Harbormaster each shall have an opportunity to be heard and to present written and oral evidence. After the hearing the Town Manager shall promptly issue a written decision. There is no appeal under this ordinance from the decision of the Town Manager.

### **Article XIII - Repeal of Previous Regulations**

This Ordinance repeals and replaces the Ordinance Establishing Harbor Rules and Regulations for the Town of Scarborough and any other prior ordinances, rules or regulations inconsistent herewith.