



Scarborough Public Works

20 Washington Avenue • Scarborough, ME 04074
Telephone (207) 730-4400 • Fax (207) 730-4405
www.scarborough.me.us

DRIVEWAY PERMIT COORDINATION FORM

Public Works Inspection

FEE: \$25.00

DATE: _____

OWNER/PROJECT NAME: _____

PROPERTY ADDRESS: *

***A valid address is required**

Contact Name: _____
Phone: _____
Billing Address: _____

➤ Applicant must have culvert installation inspected & approved by the Public Works Department *prior* to receiving an occupancy permit. A 72-hour notice is required for Public Works Department inspections.

➤ Also, note that an *excavating license & permit is required* for digging in any Town "Right of Way."

▼ ▼ Public Works Department use only ▼ ▼

- No culvert needed
- Culvert Needed Double-wall HDPE smooth-bore pipe w/silt tight joints.
DIAMETER: _____ LENGTH: _____
- Driveway entrance in State section. Must have permit and comply with MDOT specifications.

Notes _____

APPROVED BY: _____	DATE: _____
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Rejected By: _____
Reason: _____

Instructions: Print all pages of this application form – fill it out – bring it in to Public Works or Fax / Email to Tcole@ci.scarborough.me.us along with proof of insurance and any other documents required.

✓ CHECKLIST

When submitting a "Building Permit Coordination Form," please provide the Public Works Department with the following:

- A map or subdivision plan indicating street and street number.
 - Where, on the lot, the house and/or garage will be located.
 - Stake on the actual lot indicating the lot number.
 - Stakes or markings on the actual lot which indicates where the driveway intersects with the street.
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✓ Town of Scarborough ROAD POSTING POLICY



It is the policy of the Town of Scarborough to post roads with weight restrictions during the Spring thaw. These weight restrictions preclude heavy trucks (gravel trucks, concrete trucks, lumber trucks, etc.) from using any and all posted roads. Roads are posted from March through May. A complete list of roads may be seen on the Public Works website each Spring.

Please remember to schedule your Spring construction accordingly.

◆◆ THIS POLICY IS STRICTLY ENFORCED ◆◆
