



## *Town of Scarborough, Maine*

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KEITH L. MATHERNE  
PURCHASING AGENT

**TO:** QUALIFICATION SUBMITTERS  
**FROM:** KEITH L. MATHERNE, PURCHASING AGENT  
**SUBJECT:** RFQ 12-2007/CIVIL ENGINEERING AND PLAN REVIEW  
**DATE:** 05/16/07  
**CC:** RFQ EVALUATION COMMITTEE

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Dear qualifications submitter,

This letter is to inform you that we have narrowed our search based on the requirements outlined in RFQ 12-2007 to five (5) firms who will be interviewed by the evaluation committee. The listing of firms is as follows:

**DeLuca-Hoffman Associates, Inc.**  
**Northeast Civil Solutions, Inc.**  
**OEST Associates, Inc.**  
**Gorrill-Palmer Consulting Engineers, Inc.**  
**SYTDesign Consultants**

The evaluation committee will be conducting interviews with these five (5) firms on June 7<sup>th</sup> and 8<sup>th</sup> from 1:00pm to 3:00pm on each day. If you are one of the five firms selected for the interview process, please contact me at your earliest convenience to reserve your time slot. Time slots are available on a first come, first serve basis.

If you were not one of the five firms selected for the interview process, I would like to thank you for your interest in doing business with the Town of Scarborough. We are one Southern Maine's fastest growing communities and I will not hesitate to contact you as other projects of this nature are planned.

Please do not hesitate to contact me if you would like any further information regarding this correspondence. I will do my best to provide you with the information available.

Best Regards

Keith Matherne

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Celebrating our 350<sup>th</sup> Anniversary in 2008